



Bass Lake Conservancy District Meeting

October 15, 2018

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello
Vice Chairman Larry Collura
Director Jerry Broadstreet
Director Russ Blais
Jenny Sapp (standing in for Lee Nagai)

Attorney Scott Bozik
Plant Manager Tom Jordan
Office Assistant Mariann Gappa
Office Assistant Tabitha Dillner
Attorney Ethan Lowe

Minutes – The reading of the minutes from the annual meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the September 17, 2018 meeting, Director Blais seconded. Motion carried.

Financials – Chairman Novello presented the August financial report. The fund balances exceed the minimum reserve requirements by \$1,790,257 and the total receipts have exceeded the total expenditures to date by \$181,087. Vice Chairman Collura made a motion to approve the financial report from September 2018, Director Broadstreet seconded. Motion carried.

Bills to be paid:

• NIPSCO	\$135.95 (Plant)
• NIPSCO	\$452.37 (Lift Stations)
• NIPSCO	\$1,398.80 (Lake Pump)
• Prime Pay	\$4270.56 (9/23/2018)
• Prime Pay	\$3891.33 (10/7/2018)
• Prime Pay	\$142.61 (September Charge)
• TCU	\$67.25 (September Charge)
• TCU	\$1185.63 (T's Credit Card)
• TCU	\$874.70 (M's Credit Card)
• Apheus	\$12.95 (Computer)
• Umbaugh	\$1,735.00 (September Charge)
• HML, Inc	\$32.00 (September Water Test)
• USA BlueBook	\$144.17 (Ammonia Reagent)
• Blachy, Tabor, Bozik	\$706.25 (Attorney Fees)
• Kathy Spiekhout	\$25.55 (Monthly Charge Refund)
• Sensaphone	\$74.95 (Repair-new type of antenna)
• Boyce	\$275.00 (Cloud Service)
• D.S.&S.	\$300.00 (Video Inspection)
• D.S.&S.	\$1785.00 (Cleaned 21 Relief Valve Manholes)

Vice Chairman Collura made a motion to approve the bills as presented and read into the October 15, 2018 minutes, Director Blais seconded. Motion carried.

Change November & December Meeting Dates – Vice Chairman Collura made a motion to move the BLCD November and December meetings from the third Monday to the second Monday, Director Blais seconded. Motion carried.

Air BNB/Bass Lake Rentals – Attorney Lowe tabled this for further research until next month.

Farm Lease – Director Broadstreet mentioned that Wapples have not signed the new lease yet but the next rainy day they will get together to sign it.

Tom Jordan's Report – Plant Manager Jordan made sure the board was still ok with the presentation for GPS for the next meeting but to limit it to 15 minutes. Plant Manager Jordan presented an email about the fish hatchery paying the monthly fee of \$264.88 even though they have not discharged yet. There is a signed agreement that they are to pay this rate unless the characteristics of the discharge exceed the district's limitations. Plant Manager Jordan then presented the board with a map with highlighted areas. The homeowners at 6474 State Rd. 10 want to build a garage over the homeowner sewer line. The BLCD board and Starke County board agree not to build over the existing sewer line. After some discussion it is agreed that at the homeowner's expense they can cap off the existing line and add a new line, so it is not under the garage. Plant manager Jordan would inspect it, with inspection fees, that it is done correctly. The Board agreed to waive the tap on fee as the owner will still only have one tap. Attorney Lowe stated that no new ordinance needed to be made but adding additional language under the existing sewer use ordinance that nothing can be built over the sewer lines. Plant Manager Jordan made the board aware of the issue of the 18-acre property, next to 5535 State Rd. 10, has been sold and the owner wants to possibly add two homes. They will need to hook up the sewer line but making sure they don't go against any existing ordinance about crossing properties. Plant Manager Jordan mentioned the lake pumped 35 million gallons. Rainfall for September was 2.28 inches. After discussion the board agreed to have the pump shut off the first week of November. Plant Manager Jordan will have more information to present at the next meeting. Plant Manager Jordan presented the board with expenses to approve.

- BLCD repair for fence & post bid: Has not been done in over 21 years. Director Blais made a motion to approve the bid from Milestone Fence for \$3,300, Vice Chairman Collura seconded. Motion carried.
- Lab incubator repair/replace: The lab incubator at the BLCD plant is 14 years old and must be repaired or replaced. The cost for a new one is \$3200. Vice Chairman Collura made a motion for a provisional approval up to \$3300 if it needs replaced. Director Blais seconded. Motion carried.
- Cleaning & videoing lift stations: Lift stations L, M, & K will be cleaned and videoed in November 2018. Cleaning 1,000 feet of line is approximately \$2,500 and videoing will cost approximately \$8,000. These expenses are in the budget. Vice Chairman Collura motioned to approve the costs, Director Broadstreet seconded. Motion carried.

Attorney's Comments – Attorney Lowe mentioned that he has taken another position and will no longer be the attorney for the Bass Lake Conservancy District board. Attorney Bozik will be taking over that position starting at the next meeting.

Office Assistant's Comments – Office Assistant Gappa stated there were five new accounts since the last meeting. Office Assistant Gappa also mentioned that 24 liens had been filed. Office Assistant Dillner stated that after research with CenturyLink, BLCD is unable to get a 25 MB.

The fastest is 10 MB. For the past year BLCD has been paying for 25 MB speed. CenturyLink credited the account for \$791.67 over the next few billing cycles.

Comments from the Board –Vice Chairman Collura motioned to move the BLCD meetings from the third to the second Monday of each month starting January 2019, Director Broadstreet seconded. Motion carried. Director Broadstreet stated that he will be attending state meetings to be aware of permits and grants needed.

Comments from the Audience – No comments were added from the audience.

Vice Chairman Collura made a motion to adjourn the meeting at 6:55 p.m., Director Broadstreet seconded. Motion carried. The next meeting will be November 12, 2018 at 6:00 p.m. at the BLPOA building.