



Bass Lake Conservancy District Meeting

September 10, 2022

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Rental Properties Rates
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello
Vice Chairman Larry Collura
Director Jerry Broadstreet
Director Russ Blais
Director Melissa Long
Plant Manager Tom Jordan
District Office Coordinator Tabitha Dillner
Attorney Christian Bartholomew

ABSENT:

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the August 8, 2022 meeting, Director Broadstreet seconded. Motion carried.

Financials – Chairman Gene Novello presented the August financial report. The fund balances exceed the minimum reserve requirements by \$2,492,916 and the total receipts have exceeded the total expenditures to date by \$89,932. Unmetered collections are over budget by \$11,414. Total operating expenditures are under budget by \$59,672. Vice Chairman Collura made a motion to approve the financial report from August 2022, Director Long seconded. Motion carried.

Bills to be paid:

NIPSCO	\$ 259.24	Monthly plant
NIPSCO	\$ 853.94	Monthly lift stations
NIPSCO	\$ 1,884.75	Monthly lake pump
CenturyLink	\$ 196.71	Monthly phone
TCU Credit Card	\$ 2,238.41	Monthly credit card
TCU Invoice	\$ 120.40	Monthly bank fees
PrimePay-Payroll	\$ 5,649.86	Bi-weekly payroll – 7/25/2022 – 8/7/2022
PrimePay-Payroll	\$ 5,485.53	Bi-weekly payroll – 8/8/2022 – 8/21/2022
*\$100 for Director Long for 1 month meeting attendance		
PrimePay-Payroll	\$ 5,360.09	Bi-weekly payroll – 8/22/2022 – 9/4/2022
PrimePay-Invoice	\$ 188.34	Monthly service charges

HWC	\$ 258.00	Monthly computer fee
BBC Attorney	\$ 1,428.81	Monthly attorney fee
Baker Tilly	\$ 1,895.00	Monthly accounting fee
Wildman	\$ 68.17	Monthly office supplies/services
Northern IN Wildlife	\$ 675.00	Monthly trapper fee
HML	\$ 40.00	Monthly lake E-Coli test
ADT	\$ 877.80	Annual security cameras
Flow-Tech	\$ 1,625.00	Liftstation F, M, K, J & Lakewinds
Flow-Tech	\$ 1,225.55	Liftstation M
Flow-Tech	\$ 450.67	Liftstation Lakewinds
Flow-Tech	\$ 1,021.32	Liftstation F
Flow-Tech	\$ 3,427.70	Sewage air release valves (2)
McGraths	\$ 11,360.50	2nd payment for generator installs
BL Anderson	\$ 789.00	Calibrated plant flow meter
D. S. & S. Services	\$ 1,095.00	Install air release valves (2)
Phil White	\$ 34.10	Sold home with credit
Anitbus	\$ 292.50	Calibrate scales
J&K Excavating	\$ 2,660.00	Limestone & jetted lines at plant

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the September 10, 2022 minutes with the added changes from the bill list for Flow-Tech, Director Blais seconded. Motion carried.

Rental Properties Rates (waiting for completion of infrastructure study)—The Infrastructure Study should be complete at the end of September and will be discussed at October’s meeting.

Plant Manager’s Report—Plant Manager Jordan reported that there was 3.16 inches of precipitation for August and the lake pump pumped 34 million gallons into the lake. Plant Manager Jordan presented the Board with an Invoice for 20 manholes risers to make them level with the road. Vice Chairman Collura made a motion to approve the invoice for the manholes totaling \$7,979.08, Director Broadstreet seconded. Motion carried. Plant Manager Jordan mentioned that the liftstation generators are running well. Plant Manager Jordan also mentioned that the liftstation posts are going in and should be complete before next meeting.

District Office Coordinator’s Comments—The Office Coordinator had nothing additional to add.

Attorney’s Comments— The Attorney had nothing additional to add.

Comments from the Board—Director Long brought up the port-a-potty at Boa Shores and if better anchors could be done since it tipped over in the past storm. Plant Manager Jordan assured her that he will contact the company that installs them to make sure that is done. Vice Chairman Collura asked if the RV next to the public launch was registered with the County. Plant Manager Jordan said the County said they are.

Comments from the Audience—The audience member Bill Oliver asked if the BLCD coordinated with the State and County when they pave the roads to not cover the manholes. The Board assured him that they do. Audience member Kathy Laiter asked about the manholes being below the road grade. Plant Manger Jordan stated that they had to be, so they are protected from the snowplows. Vice Chairman Collura also stated that over time they sink lower due to traffic driving over them and the dirt and rocks from the road and traffic cover them over. Every so often they need uncovered and brought back up. Audience member Kathy Laiter asked how the Bass Lake rentals funds are captured. The Board said when they go through a rental agency like Airbnb and VRBO that an innkeeper’s tax is withdrawn and sent to the County. Also, Office Coordinator Dillner compiles a list of the ones that advertise.

Director Broadstreet made a motion to adjourn the meeting, Director Blais seconded. Motion carried. The next meeting will be October 10, 2022 at 6:00 p.m. at the BLPOA building for regularly scheduled meeting.