

- PrimePay-Payroll \$ 3,896.91 Bi-weekly payroll – 11/18/19 – 12/1/19
- PrimePay-Invoice \$ 149.37 Monthly service charges – 10/18/19 – 11/22/19
- Apheus \$ 139.00 Monthly computer fee
- Northern Indiana Wildlife \$ 300.00 Muskrat trap checks - 11/11/19 to 11/21/19
- Western Surety Company \$ 350.00 Tom annual bond – 1/1/20 – 12/31/20
- Starke County Chamber \$ 95.00 2020 annual chamber membership fee

Vice Chairman Collura made a motion to approve the bills as presented and each bill and dollar amounts were read into the minutes, Director Broadstreet seconded. Motion carried.

December 5 Court Hearing—Plant Manager Jordan stated that the court date had been moved to February 4, 2020. The Judge recused herself from the case since she and Plant Manager Jordan were friends.

Tom Jordan’s Report—Plant Manger Jordan reported that lift station D is repaired and running. He also reported that a couple of trees were down on our force main drive. Plant Manager Jordan will approach the homeowners and see if they would like to split the cost of removing them like they did with lift station F. Also, a tree and two tires were removed by the DNR from the weir after Plant Manager Jordan had contacted them. Plant Manager Jordan also mentioned the rainfall for November was 1.14 inches.

Office Assistant’s Comments—Office Assistant Dillner had nothing additional to add.

Comments from the Board—Chairman Novello stated that BLCD’s accountant Yvonne Milligan recommends transferring some funds from the commercial account to the money market account to earn more interest. After board discussion, Vice Chairman Collura made a motion to transfer \$500,000 from the commercial fund to the money market fund at the advice of our accounting company Baker Tilly. Director Broadstreet seconded. Motion carried. Chairman Novello also stated that BLCD’s accountant Yvonne Milligan recommended a resolution authorizing the use of purchasing cards by the employees. The board decided to table the resolution until the January meeting to give the board and Attorney Bozik time to review the resolution. Director Broadstreet mentioned that next month the need to schedule a meeting for salary and employee review. Chairman Novello requested a special executive session on January 13th at 5pm for employee reviews and salary discussion.

Attorney’s Comments—Attorney Bozik will review the resolution and send suggestions before the January meeting.

Comments from the Audience—Audience had nothing additional to add.

Director Broadstreet made a motion to adjourn the meeting, Vice Chairman Collura seconded. Motion carried. The next meeting will be January 13, 2020 at 6:00 p.m. at the BLPOA building.