



Bass Lake Conservancy District Meeting March 11, 2024

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report (budget & audit discussion)
- Bills
- Hookups
- 5820 S 600 E
- 3854 S Boa Dr
- 4202 S CR 210
- 2024 Budget
- Plant Manager’s Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello	Director Melissa Long
Vice Chairman Larry Collura	Plant Manager Tom Jordan
Director Jerry Broadstreet	District Office Coordinator Tabitha Dillner
Director Russ Blais	Attorney Christian Bartholomew

ABSENT:

Minutes – The reading of the minutes from the meeting was waived and Director Broadstreet made a motion to approve the minutes from the February 12, 2024 meeting, Director Blais seconded. Motion carried.

Financials – Chairman Gene Novello presented the February financial report. The fund balances exceed the minimum reserve requirements by \$2,505,617 and the total receipts have exceeded the total expenditures to date by \$38,830. Unmetered collections are over budget by \$11,343. Total operating expenditures are under budget by \$61,788. Vice Chairman Collura made a motion to approve the financial report from February 2024, Director Broadstreet seconded. Motion carried.

Bills to be paid:

NIPSCO	\$ 296.92	Monthly plant
NIPSCO	\$ 1,043.27	Monthly lift stations
NIPSCO	\$ 577.22	Monthly lake pump
Brightspeed	\$ 196.51	Monthly phone
HWC	\$ 258.00	Monthly computer fee
Indiana 811	\$ 31.35	Monthly locates
Everwise Credit Union	\$ 1,491.62	Monthly credit card

Everwise Credit Union	\$ 125.65	Monthly invoice
PrimePay-Payroll *	\$ 6,278.56	Bi-weekly payroll – 1/20/2024 – 2/2/2024
PrimePay-Payroll *	\$ 6,220.84	Bi-weekly payroll – 2/3/2024 – 2/16/2024
PrimePay-Payroll	\$ 6,150.36	Bi-weekly payroll – 2/17/2024 – 3/1/2024
PimePay-Invoice	\$ 253.57	Monthly service charge
BBC	\$ 1,872.50	Monthly attorney fee
Flow-Tech	\$ 1,086.00	Plant liftstation repair
Greenmark	\$ 428.94	Lawn mower service
Deluxe	\$ 181.90	Annual check scanner maintenance
Aquatic Control	\$ 4,450.00	2023 Weed treatment
WTH Technology	\$ 472.00	Annual GIS fee

*\$100 Director Long (included in payroll 1/20/2024 above)

*\$100 Director Long (included in payroll 2/3/2024 above)

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the March 11, 2024 minutes, Director Broadstreet seconded. Motion carried.

Hookups—Attorney Bartholomew stated that he will send out the approved rate structure letter on their letterhead to Office Coordinator Dillner to distribute to the homeowners.

5820 S 600 E—Plant Manager Jordan presented the Board with maps showing that the original homeowner who owned all the land had sold some of the land and building to the current owners and they have a separate address. After some discussion it was agreed that they need two separate accounts. And a hookup fee needs to be paid and a separate line must be ran. Attorney Bartholomew will send them each a letter of the necessary changes.

3854 S Boa Dr—Plant Manager Jordan presented the Board with maps to show the existing home and the garage with living quarters the present homeowners want to build. After some discussion it was agreed that the homeowners will need to pay a hookup fee and must run a separate line.

4202 S CR 210—Plant Manager Jordan presented the Board with maps to show that there is currently a home on this lot, and they are building a garage with living quarters. After some discussion it was agreed that the homeowners will need to pay a hookup fee and must run a separate line.

2024 Budget—After some discussion with the Board, Director Blais made a motion to approve the 2024 budget presented from Baker Tilly last month, Director Long seconded. Motion carried.

Plant Manager’s Report—Plant Manager Jordan reported that there was 1.19 inches of precipitation for February, the lake pump pumped 28.0 million gallons into the lake and the lake is 4 inches below the dam. Plant Manager Jordan stated that a rep from Purdue (fish hatchery) would like to hookup to one of BLCD’s manholes. Plant Manager Jordan will meet up with them and will report back to the Board.

District Office Coordinator’s Comments—Office Coordinator Dillner stated that the State Board of Accounts has just wrapped up the audit covering 2019-2022 and the final report should be out soon.

Attorney’s Comments— Attorney Bartholomew stated that he will get the election legals ready for 2024 for District 2.

Comments from the Board—Director Broadstreet stated that the 2024 lake program has started for the invasive lake vegetation. Bass Lake received a \$5,000 grant to help cover the cost of the DNR approved 165 acres to be treated as soon as the water reaches the correct temperature. Vice Chairman Collura stated

that he is looking into cameras to be installed at the lake pump and the dam. The Board also recognized and congratulated Plant Manager, Tom Jordan's, 20th Service Anniversary.

Comments from the Audience—Nothing additional.

Vice Chairman Collura made a motion to adjourn the meeting, Director Broadstreet seconded. Motion carried. The next meeting will be April 8, 2024 at 6:00 p.m. at the BLPOA building for the regularly scheduled meeting.