



Bass Lake Conservancy District Meeting

September 17, 2018

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello
Vice Chairman Larry Collura
Director Jerry Broadstreet
Director Russ Blais
Jenny Sapp (standing in for Lee Nagai)
Guests: Leif Willey & Nick Pearce (from Aquatic Control)

Attorney Scott Bozik (standing in for Ethan Lowe)
Plant Manager Tom Jordan
Office Assistant Mariann Gappa
Office Assistant Tabitha Dillner

Minutes – The reading of the minutes from the annual meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the August 20, 2018 meeting, Director Blais seconded. Motion carried.

Financials – Chairman Novello presented the August financial report. The fund balances exceed the minimum reserve requirements by \$1,771,492 and the total receipts have exceeded the total expenditures to date by \$162,322. Vice Chairman Collura made a motion to approve the financial report from August 2018, Director Broadstreet seconded. Motion carried.

Bills to be paid:

NIPSCO	\$147.13 (Plant)
NIPSCO	\$495.01 (Lift Stations)
NIPSCO	\$1,509.37 (Lake Pump)
Century Link	\$284.02 (Phone Service)
Prime Pay	\$3,922.94 (8/26/2018)
Prime Pay	\$3,801.37 (9/9/2018)
Prime Pay	\$206.47 (August Charge)
TCU	\$ 67.10 (August Charge)
TCU	\$853.44 (T's Credit Card)
TCU	\$58.55 (M's Credit Card)
Apheus	\$12.95 (Computer)
Umbaugh	\$1,735.00 (August Charge)
Umbaugh	\$2,043.75 (Multi-year Capital Plan)
Larry Collura	\$300.00 (3 Months Director Fee)
Smith Farm Store	\$21.35 (Misc. Supplies)
HML, Inc	\$32.00 (August Water Test)
Sensaphone	\$74.95 (Repair of Modem)
Travelers Ins.	\$16.00 (Commercial Policy Change)
D.S.&S.	\$400.00 (Staging & Cycling Back Pump)
Austin Jordan	\$1455.00 (Mowing & Ground Work)
J&K Excavating	\$800.00 (2 loads of limestone)
NPES	\$610.00 (Engineer Fees)

Vice Chairman Collura made a motion to approve the bills as presented and read into the September 17, 2018 minutes, Director Broadstreet seconded. Motion carried.

Aquatic Control – Representatives, Leif Willey and Nick Pearce, presented the board with a survey and an updated report of the treatment activity of Bass Lake. This report covered 1985-2018. A copy of the report is attached with the minutes.

BLCD Delinquent List – Discussion took place with the board and office employees about the homeowners who are delinquent with their sewer bill. Office Assistant Gappa stated that 37 prelien letters went out in September. Also, the liens are done every six months. The board would like to do the prelien letters every three months to see if that bring more payments. If this does not work, they would like to do the liens more often. A delinquent list will be provided at the meetings quarterly.

Farm Lease – Director Broadstreet presented the board with the First Amendment to Cash Farm Lease with Wappel Farms, drafted by Attorney Ethan Lowe. This First Amendment extends the current term of the Lease for an additional three years from December 1, 2018 and ending on November 30, 2021. There will be a reduction in the annual rent from \$350.00 per acre per year to \$240.00 per acre per year.

Tom Jordan's Report – Plant Manager Jordan requested from the board permission to allow the Bass Lake CD to be used in the presentation at the Alliance Conference as a gravity system held October 17-18, 2018. The board agreed they could use the CD and Plant Manager Jordan could attend the conference. A brief description of the system would be presented along with a rough estimate of operating costs for the sewer system. The presentation would also cover the BLCD's reduction in sewer rates and low cost of operation of the lagoon system. Plant Manager Jordan also stated that the rain report for August was 5.25 inches.

Attorney's Comments – No comments were added from the Attorney Bozik.

Office Assistant's Comments – Office Assistant Gappa stated there were seven new accounts since the last meeting. Office Assistant Gappa also mentioned that the prelien letters were sent out two weeks ago and they had until September 26th to pay.

Comments from the Board – Vice Chairman Collura stated the updates for the website Apheus is working on are moving along and Office Assistant Dillner would be taking over the roles Vice Chairman Collura has been taking care of. The board approved, as in years past, to move the November and December's meeting from the third Monday to the second Monday. The meetings will return to the normally scheduled third Monday in January 2019.

Comments from the Audience – No comments were added from the audience.

Vice Chairman Collura made a motion to adjourn the meeting at 6:42 p.m., Director Broadstreet seconded. Motion carried. The next meeting will be October 15, 2018 at 6:00 p.m. at the BLPOA building.