



Bass Lake Conservancy District Meeting December 7, 2024

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Employee Reviews
- Plant Manager’s Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 9:00 a.m.

PRESENT: Chairman Gene Novello
Vice Chairman Larry Collura
Director Jerry Broadstreet
Director Russ Blais
Plant Manager Tom Jordan
District Office Coordinator Tabitha Dillner
Attorney Bryan Bott

ABSENT: Director Melissa Long

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the November 11, 2024 meeting, Director Blais seconded. Motion carried.

Financials– Chairman Gene Novello presented the November’s financial report. The fund balances exceed the minimum reserve requirements by \$2,665,331 and the total receipts have exceeded the total expenditures to date by \$101,245. Unmetered collections are over budget by \$13,028. Total operating expenditures are under budget by \$228,117. Vice Chairman Collura made a motion to approve the financial report from November 2024, Director Broadstreet seconded. Motion carried.

NIPSCO	\$ 120.43	Monthly plant
NIPSCO	\$ 757.34	Monthly lift stations
NIPSCO	\$ 1,786.39	Monthly lake pump
Brightspeed	\$ 206.99	Monthly phone
PrimePay*	\$ 5,395.96	Bi-weekly payroll – 11/09/2024 – 11/22/2024
PrimePay	\$ 5,614.45	Bi-weekly payroll – 11/23/2024 – 12/06/2024
HWC	\$ 258.00	Monthly computer fee
HML	\$ 45.00	Monthly phosphorus test
Indiana 811	\$ 106.40	Monthly locates
Baker Tilly	\$ 2,085.00	Monthly accounting fee
BBC	\$ 1,947.40	Monthly attorney fee
Fourway.net	\$ 1,748.89	Annual internet fee

Alliance \$ 324.00 Annual membership fee
*\$100 Director Long (included in payroll 11/09/2024)

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the December 7, 2024 minutes, Director Broadstreet seconded. Motion carried.

Employee Reviews— Chairman Novello stated the Board had met in Executive Session for the performance reviews and approved a 5% raise for the Office Coordinator Dillner and Plant Manager Jordan effective January 1, 2025. In addition to the raise Plant Manager Jordan will receive a 4% bonus for the extra workload from Surf Internet. The performance reviews were presented and filed. Vice Chairman Collura made a motion to approve the raises for BLCD employees and Plant Manager Jordan’s bonus, Director Blais seconded. Motion carried.

Plant Manager’s Report—Plant Manager Jordan reported that there was 2.92 inches of precipitation for November, the lake pump pumped 31.0 million gallons into the lake. The lake level is 7.5 inches below dam. Plant Manager Jordan stated that the lake pump was turned off December 5 due to the lake being frozen. Plant Manager Jordan let the Board know that the generators are in but waiting on NIPSCO to work on getting that gas line ran for the liftstations ‘M’ and ‘N’ and the panels are being worked on at the plant for the generator. Plant Manager Jordan let the Board know that liftstation ‘E’ may need some extensive work done to it in 2025 and he will get the Board the information.

District Office Coordinator’s Comments—Nothing additional to add.

Attorney’s Comments—Attorney Bott stated that he will work on the ordinance for the raise for Office Coordinator Dillner and the raise and bonus for Plant Manager Jordan.

Comments from the Board—Director Broadstreet stated that the farm irrigation system is being serviced so it is ready for the new farmers and that the electric would change to the new farmers’ name. Director Broadstreet also mentioned stated that the pump at the farm will be inspected.

Comments from the Audience— Nothing additional to add.

Adjournment-- Vice Chairman Collura made a motion to adjourn the meeting, Director Blais seconded. Motion carried. The next meeting will be January 13, 2025 at 6:00 p.m. at the BLCD office.