



# Bass Lake Conservancy District Meeting February 8, 2021

**AGENDA:**

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Tom Jordan’s Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience
- Adjournment

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello  
 Vice Chairman Larry Collura-via phone Plant Manager Tom Jordan  
 Director Jerry Broadstreet Office Coordinator Tabitha Dillner  
 Director Russ Blais Attorney Scott Bozik

ABSENT: Director Gene Ladd

**Minutes** – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the January 11, 2021 meeting, Director Broadstreet seconded. Motion carried.

**Financials** – Chairman Novello presented the January financial report. The fund balances exceed the minimum reserve requirements by \$2,296,234 and the total receipts have exceeded the total expenditures to date by \$34,354. Unmetered collections are \$12,858 over budget and total operating expenditures are under budget by \$14,956. Vice Chairman Collura made a motion to approve the financial report from January 2021, Director Blais seconded. Motion carried.

Bills to be paid:

|                  |             |  |
|------------------|-------------|--|
| NIPSCO           | \$ 248.27   | Monthly plant                              |
| NIPSCO           | \$ 539.07   | Monthly lift stations                      |
| NIPSCO           | \$ 1,087.39 | Monthly lake pump                          |
| CenturyLink      | \$ 127.36   | Monthly phone                              |
| TCU Credit Card  | \$ 1,935.26 | Monthly credit card-1449                   |
| PrimePay-Payroll | \$ 5,164.96 | Bi-weekly payroll – 12/28/2020 – 1/10/2021 |
| PrimePay-Payroll | \$ 5,188.91 | Bi-weekly payroll – 1/11/2021 – 1/24/2021  |
| PrimePay-Invoice | \$ 287.12   | Monthly service charges                    |
| Apheus           | \$ 137.00   | Monthly computer fee                       |
| Baker Tilley     | \$ 1,787.00 | Monthly account fee                        |

|             |              |   |
|-------------|--------------|---|
| Wildman     | \$ 184.20    | Monthly service fee                             |
| Flow-Tech   | \$ 11,900.00 | Liftstation O repairs (reimbursed by insurance) |
| DS & S      | \$ 245.00    | Plant liftstation cleaning                      |
| IDEM        | \$ 1,000.00  | Annual discharge permit                         |
| Indiana 811 | \$ 89.30     | Quarterly ticket fee                            |

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the February 8, 2021 minutes, Director Broadstreet seconded. Motion carried.

**Tom Jordan’s Report**—Plant Manager Jordan reported that January rainfall was 2.78 inches. Plant Manager Jordan discussed with the Board about a garage/home build on Ayres Drive being illegally tapped in the BLCD’s sewer system. Plant Manager Jordan will continue to gather more information. Attorney Bozik suggested getting together with Plant Manager Jordan to construct a letter to go to the homeowner requesting additional information. Plant Manager Jordan stated that he has been collecting quotes from various companies for liftstation generators.

**Office Coordinator’s Comments**—Office Coordinator Dillner stated that liens were filed in January for a total of \$8,637.51.

**Comments from the Board**—Director Broadstreet stated that Office Coordinator Dillner has submitted our request for a grant from the DNR. This is for invasive weed control and we will hear something from DNR by spring.

**Attorney’s Comments**—Attorney Bozik had nothing additional to add.

**Comments from the Audience**—The audience had nothing additional to add.

Director Blais made a motion to adjourn the meeting, Vice Chairman Collura seconded. Motion carried. The next meeting will be March 8, 2021 at 6:00 p.m. at the BLPOA building.