



Bass Lake Conservancy District Meeting May 9, 2022

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Cybersecurity
- Starke County Parks Department
- Plant Manager’s Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello	Director Melissa Long
Vice Chairman Larry Collura	Plant Manager Tom Jordan
Director Jerry Broadstreet	
Director Russ Blais	Attorney Christian Bartholomew

ABSENT: District Office Coordinator Tabitha Dillner

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the April 11, 2022 meeting, Director Broadstreet seconded. Motion carried.

Financials – Chairman Gene Novello presented the April financial report. The fund balances exceed the minimum reserve requirements by \$2,495,809 and the total receipts have exceeded the total expenditures to date by \$92,825. Unmetered collections are over budget by \$11,525. Total operating expenditures are under budget by \$53,437. Vice Chairman Collura made a motion to approve the financial report from April 2022, Director Broadstreet seconded. Motion carried.

Bills to be paid:

NIPSCO	\$ 309.44	Monthly plant
NIPSCO	\$ 637.35	Monthly lift stations
NIPSCO	\$ 1,829.06	Monthly lake pump
CenturyLink	\$ 190.63	Monthly phone
TCU Credit Card	\$ 2,222.09	Monthly credit card
TCU Invoice	\$ 119.20	Monthly bank fees
PrimePay-Payroll	\$ 5,438.75	Bi-weekly payroll – 4/4/2022 – 4/17/2022
PrimePay-Payroll	\$ 4,863.83	Bi-weekly payroll – 4/16/2022 – 4/29/2022
PrimePay-Payroll	\$ 398.54	Bi-weekly Tom overtime – 4/16/2022 – 4/29/2022

PrimePay-Invoice	\$ 169.17	Monthly service charges
HWC	\$ 137.00	Monthly computer fee
HWC	\$ 199.00	DualVault Backup Setup fee-one time
BBC Attorney	\$ 3,456.00	Monthly attorney fee
Baker Tilly	\$ 1,895.00	Monthly accounting fee-April
Baker Tilly	\$ 1,895.00	Monthly accounting fee-May
Baker Tilly	\$ 922.50	Weed & pump assessment
Wildman	\$ 66.83	Monthly office supplies/services
Northern IN Wildlife	\$ 455.00	Monthly trapper fee
Badger	\$ 1,093.58	Cleaned C, I, J liftstation
Accident Fund	\$ 1,560.00	Annual workers comp fee
Travelers Insurance	\$ 15,531.00	Annual insurance fee
Arlene Diericks	\$ 121.70	Sold home with credit
Smith Farm Store	\$ 27.55	Supplies

Director Blais made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the May 9, 2022 minutes, Vice Chairman Collura seconded. Motion carried.

Cybersecurity—Vice Chairman Collura presented to the Board an email from HWC on a cybersecurity meeting that HWC employees had participated in. This meeting addressed some issues with cybersecurity and technology concerns right now and how to better protect ourselves. HWC has been working within the guidelines to ensure the upmost security for BLCD. One of these includes changing the extension of our website from .org to .gov. Vice Chairman Collura stated that he'd work with HWC and Office Coordinator Dillner on this.

Starke County Parks Department—Rick Ritzler requested from the Board to waive the fee for when the Starke County Parks Department hooks up to the BLCD sewer system. After some discussion the Board agreed to donate \$1,000 instead of waiving the \$3,700 hookup fee. Vice Chairman Collura made a motion to approve the donation of \$1,000 to the Starke County Parks Department, Director Blais seconded. Motion carried.

Plant Manager's Report—Plant Manager Jordan reported that there was 2.61 inches of precipitation for April and the lake pump pumped 33 million gallons into the lake. Plant Manager Jordan stated that Territorial Engineer was at the plant, and they discussed the Asset Management Plan. Plant Manager Jordan sent the letter to NIPSCO to replace the lights at liftstation J and the Lake Pump to LED lights that cause less light pollution. Plant Manager Jordan said that installation of the generators for liftstations 'H', 'I', and 'K' will start May 10th. Plant Manager Jordan stated that the lake pump was turned off on April 25th due to the water running over the dam.

District Office Coordinator's Comments—Office Coordinator Dillner was absent. Plant Manager Jordan reported for Office Coordinator Dillner that 17 liens were filed for \$3,034.57.

Attorney's Comments—Attorney Bartholomew passed out a draft of the port-a-potty ordinance for the Boards review. After some discussion on a few revisions, Vice Chairman Collura made a motion to approve the port-a-pot ordinance 22-01 with the proposed changes, Director Long seconded. Motion carried. Attorney Bartholomew reported that a legal notice was published in the newspaper as well as added to the BLCD website by Office Coordinator Dillner about the BLCD election. The annual meeting will be held June 25th at 10am at the BLPOA building, instead of in July. Chairman Novello made a motion to approve the meeting change, Director Blais seconded. Motion carried. Attorney Bartholomew discussed with the Board about Short Term Rental statue for Indiana. After some discussion the Board decided to put together a sub-committee with Vice Chairman Collura, Director Blais, and Office Coordinator Dillner to work with Attorney Bartholomew to set criteria for Short Term Rentals.

Comments from the Board—Director Broadstreet stated that Aquatic Control was out May 2nd to do a survey of Bass Lake’s invasive vegetation and found 159 acres of Milfoil. The presented the Board with a map that they sent to DNR to get an approval of the amount of acreage they will allow to be treated. Aquatic Control will be back to Bass Lake for a follow-up survey on May 17th. Vice Chairman Collura stated that he investigated the lights by the lake pump and discovered there were 3 lights at the location and only one was the property of the BLCD. This light BLCD will change to LED. The other 2 are the property owners.

Comments from the Audience—The audience had nothing additional to add.

Director Broadstreet made a motion to adjourn the meeting, Vice Chairman Larry Collura seconded. Motion carried. The next meeting will be June 13, 2022 at 6:00 p.m. at the BLPOA building for regularly scheduled meeting.