

## Bass Lake Conservancy District Meeting August 8, 2022

## **AGENDA:**

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello Director Melissa Long

Vice Chairman Larry Collura Plant Manager Tom Jordan

Director Jerry Broadstreet District Office Coordinator Tabitha Dillner

Director Russ Blais Attorney Christian Bartholomew

## ABSENT:

**Minutes** – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the July 11, 2022 meeting, Director Broadstreet seconded. Motion carried.

Financials – Chairman Gene Novello presented the July financial report. The fund balances exceed the minimum reserve requirements by \$2,475,648 and the total receipts have exceeded the total expenditures to date by \$72,663. Unmetered collections are over budget by \$11,590. Total operating expenditures are under budget by \$39,773. Vice Chairman Collura made a motion to approve the financial report from July 2022, Director Broadstreet seconded. Motion carried.

## Bills to be paid:

NIPSCO	\$ 192.41	Monthly plant
NIPSCO	\$ 707.89	Monthly lift stations
NIPSCO	\$ 1,915.50	Monthly lake pump
CenturyLink	\$ 191.71	Monthly phone
TCU Credit Card	\$ 2,583.99	Monthly credit card
TCU Invoice	\$ 119.95	Monthly bank fees
PrimePay-Payroll	\$ 5,760.40	Bi-weekly payroll – 6/27/2022 – 7/10/2022
PrimePay-Payroll	\$ 7,072.07	Bi-weekly payroll – 7/11/2022 – 7/24/2022

<sup>\*\$200</sup> for Director Long for 2 months meeting attendance

<sup>\*\$700</sup> for Director Collura for 7 months meeting attendance

<sup>\*\$800</sup> for Director Novello for 8 months meeting attendance

PrimePay-Invoice	\$ 273.98	Monthly service charges
HWC	\$ 258.00	Monthly computer fee
BBC Attorney	\$ 1,367.50	Monthly attorney fee
Baker Tilly	\$ 1,895.00	Monthly accounting fee
Baker Tilly	\$ 1,147.50	Asset management service fee
Wildman	\$ 66.83	Monthly office supplies/services-July
Wildman	\$ 68.17	Monthly office supplies/services-August
Northern IN Wildlife	\$ 600.00	Monthly trapper fee
HML	\$ 40.00	Monthly lake E-Coli test
Indiana 811	\$ 253.65	2 <sup>nd</sup> quarter ticket fee
Northern Indiana Fence Co	\$ 8,800.00	Fences for generators liftstations K, I, H
Flow-Tech	\$ 405.00	Liftstation J service
ADT	\$ 78.27	Monthly security cameras fee
Aquatic Control	\$ 180.00	Annual phragmites treatment
Tom Jordan	\$ 572.34	Refund for liftstation J controller

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the August 8, 2022 minutes, Director Long seconded. Motion carried.

Plant Manager's Report—Plant Manager Jordan reported that there was 6.5 inches of precipitation for July and the lake pump pumped 37 million gallons into the lake. Plant Manager Jordan let the Board know that the system assessment finished today except for four manholes that need jackhammers to uncover them to finish assessing them. Plant Manager Jordan stated that about 20 manholes need risers to make them level with the road. Plant Manager Jordan mentioned that the new Dollar General store that is coming to the lake by the storage units near Fingerhut Bakery has decided not to hook up to the BLCD system but will be using the mound system instead. Plant Manager Jordan let the Board know that NIPSCO has finished upgrading the lights for LED lights at liftstations 'J' and at the lake pump.

**District Office Coordinator's Comments**—Office Coordinator Dillner reported that 25 liens were filed in July for a total of \$4,236.36.

**Attorney's Comments**— Attorney Bartholomew reported that the annual report has been filed with the court. Attorney Bartholomew stated to keep the billing of new home hookups as we have been and that is billing them as soon as they are hooked up to our system.

Comments from the Board—Chairman Novello mentioned that he would not be at the September meeting and after some discussion, the Board decided to not change the meeting date. Vice Chairman Collura let the Board know that HWC has been working out the details to have BLCD's website as a .gov instead of the .org it is now.

**Comments from the Audience**—The audience had nothing additional to add.

Director Blais made a motion to adjourn the meeting, Vice Chairman Larry Collura seconded. Motion carried. The next meeting will be September 12, 2022 at 6:00 p.m. at the BLPOA building for regularly scheduled meeting.