

Bass Lake Conservancy District Meeting October 10, 2022

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Aquatic Control
- Territorial Asset Management
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT:	Chairman Gene Novello	Director Melissa Long
	Vice Chairman Larry Collura	Plant Manager Tom Jordan
	Director Jerry Broadstreet	
	Director Russ Blais	Attorney Christian Bartholomew
	Aquatic Control Rep-Leif Willey	Territorial Engineer Rep-Dan Sellers

ABSENT: District Office Coordinator Tabitha Dillner

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the September 10, 2022 meeting, Director Broadstreet seconded. Motion carried.

Financials – Chairman Gene Novello presented the September financial report. The fund balances exceed the minimum reserve requirements by \$2,488,563 and the total receipts have exceeded the total expenditures to date by \$85,578. Unmetered collections are over budget by \$12,065. Total operating expenditures are under budget by \$70,261. Vice Chairman Collura made a motion to approve the financial report from September 2022, Director Blais seconded. Motion carried.

Bills to be paid:

NIPSCO	\$	214.52	Monthly plant			
NIPSCO	\$	890.89	Monthly lift stations			
NIPSCO	\$	2,057.93	Monthly lake pump			
TCU Credit Card	\$	1,061.50	Monthly credit card			
TCU Invoice	\$	121.45	Monthly bank fees			
PrimePay-Payroll	\$	5,495.15	Bi-weekly payroll – 9/5/2022 – 9/18/2022			
PrimePay-Payroll	\$	5,565.20	Bi-weekly payroll – 9/19/2022 – 10/2/2022			
*\$100 for Director Long for 1 month meeting attendance						

PrimePay-Invoice	\$ 185.13	Monthly service charges
HWC	\$ 258.00	Monthly computer fee
BBC Attorney	\$ 1,367.50	Monthly attorney fee
Baker Tilly	\$ 1,895.00	Monthly accounting fee
Wildman	\$ 68.17	Monthly office supplies/services
Northern IN Wildlife	\$ 675.00	Monthly trapper fee
HML	\$ 40.00	Monthly lake E-Coli test
ADT	\$ 59.00	One time service fee charge
Starke Co. Co-Op	\$ 549.34	Propane for plant
Smith Farm Store	\$ 55.83	Plant supplies
DS&S	\$ 1,785.00	Cleaned 21 relief valve manholes
Indiana 811	\$ 271.70	3 rd quarter locate tickets

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the October 10, 2022 minutes, Director Long seconded. Motion carried.

Aquatic Control—Aquatic Control representative, Leif Willey, presented the Board with the 2022 Bass Lake Permit Summary.

Territorial Asset Management—Territorial Engineer representative, Dan Sellers, presented the Board with a draft of their part of the Asset Management plan (territorial section) for review.

Plant Manager's Report—Plant Manager Jordan reported that there was 2.01 inches of precipitation for September and the lake pump pumped 34 million gallons into the lake. Plant Manager Jordan stated the 21 manholes risers have been installed. Plant Manager Jordan stated that the generators for liftstation 'H', 'I', and 'K' are now hooked up to MobileLink so they can be monitored remotely. Plant Manager Jordan also mentioned that trees have been planted at liftstation 'K'. Plant Manager Jordan stated that the second pump was replaced at the plant. Plant Manager Jordan is testing a new controller that was installed on liftstation 'J' and would report back about how it was working.

District Office Coordinator's Comments—The Office Coordinator was not present.

Attorney's Comments— The Attorney had nothing additional to add.

Comments from the Board—Vice Chairman Collura stated that the generators for liftstations 'H', 'I', and 'K' were added to the blanket insurance that increased the assets and added an additional cost of \$36 annually. Director Blais made a motion to accept the changes to the insurance, Director Long seconded. Motion carried. Vice Chairman Collura also mentioned that getting our website converted to .gov from .org is still a work in progress.

Comments from the Audience—The audience had nothing additional to add.

Director Blais made a motion to adjourn the meeting, Director Long seconded. Motion carried. The next meeting will be November 14, 2022 at 6:00 p.m. at the BLPOA building for regularly scheduled meeting.