

Bass Lake Conservancy District Meeting November 14, 2022

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Territorial Asset Management
- 4888 S CR 210/K Liftstation
- 4419 E CR 210/Hookup
- 5211 S Elm/Hookup
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello Director Melissa Long

Vice Chairman Larry Collura-via phone Plant Manager Tom Jordan

Director Jerry Broadstreet District Office Coordinator Tabitha Dillner

Director Russ Blais Attorney Christian Bartholomew

ABSENT:

Minutes – The reading of the minutes from the meeting was waived and Director Blais made a motion to approve the minutes from the October 10, 2022 meeting, Director Long seconded. Motion carried.

Financials – Chairman Gene Novello presented the October financial report. The fund balances exceed the minimum reserve requirements by \$2,515,060 and the total receipts have exceeded the total expenditures to date by \$112,076. Unmetered collections are over budget by \$12,574. Total operating expenditures are under budget by \$92,060. Director Blais made a motion to approve the financial report from October 2022, Director Broadstreet seconded. Motion carried.

Bills to be paid:

NIPSCO	\$ 170.41	Monthly plant
NIPSCO	\$ 612.66	Monthly lift stations
NIPSCO	\$ 1,861.29	Monthly lake pump
Brightspeed	\$ 390.62	Phone Service-Sept & Oct
TCU Credit Card	\$ 2.437.18	Monthly credit card

TCU Invoice \$ 121.15 Monthly bank fees

PrimePay-Payroll \$5,276.29 Bi-weekly payroll -10/3/2022 - 10/16/2022

*\$100 for Director Long for 1 month meeting attendance

PrimePay-Payroll \$ 5,516.77 Bi-weekly payroll - 10/17/2022 - 10/30/2022

PrimePay-Invoice	\$	191.55	Monthly service charges
HWC	\$	258.00	Monthly computer fee
BBC Attorney	\$	1,908.53	Monthly attorney fee
Baker Tilly	\$	1,895.00	Monthly accounting fee
Wildman	\$	68.17	Monthly office supplies/services
Northern IN Wildlife	\$	225.00	Monthly trapper fee
Territorial Engineering	\$ 2	22,050.00	Asset management plan
J.A. Larr	\$	7,979.08	Manhole risers
Travelers Insurance	\$	36.00	Addition to annual fee for adding 3 generators
Keystone	\$	289.00	Annual disaster recovery fee
Smith Farm Store	\$	49.56	Plant supplies
CNA Surety	\$	700.00	Annual bond for office staff
Quill	\$	27.28	Office supplies
Flow-Tech	\$	2,617.80	Transducer-J liftstation
Flow-Tech	\$	2,039.20	Lagoon pump 2

Director Broadstreet made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the November 14, 2022 minutes, Director Long seconded. Motion carried.

Territorial Engineering Contract—Territorial Engineering's contract was tabled until the next meeting since the contract was not complete. The Board requested that Office Coordinator Dillner reach out to Territorial Engineering for an updated contract.

4888 S CR 210/K Liftstation—Plant Manager Jordan stated that the homeowner located at 4888 S CR 210 is not happy about the steel posts going in around the liftstations to protect them from accidents. After some discussion the Attorney and the Board agreed that they would have documentation pulled establishing the easement for the proper placement of one of the steel posts. See attached letter from homeowner.

4419 E CR 210/Hookup—Plant Manager Jordan let the Board know that the homeowner located at 4419 E CR 210 paid the hookup fee of \$3,700 to hookup to the BLCD system. Upon further inspection the homeowner found that the garage was already hooked up to the system and wanted his money refunded. Plant Manager Jordan stated that since there was no permit in the office showing that the hookup was legal, he still had to pay for the hookup and now had to have it dug up to have it inspected to make sure it was hookup properly. It was decided to table the discussion since the homeowner was not present at the meeting.

5211 S Elm/Hookup—Plant Manager Jordan stated that the homeowner sold this property. The current homeowners knew that all utilities had been shut off, including being disconnected from the BLCD system. The homeowner had no idea that they would have to pay a hookup fee of \$3,700 to reconnect to the BLCD system. They disputed paying the fee since the pipework was still there but capped off. They requested to pay the difference from when it was shut off until today. After some discussion between the Board and the Attorney it was decided they had to be consistent with the ordinance as they have been with all the homeowners in the past with similar issues.

Plant Manager's Report—Plant Manager Jordan reported that there was 2.87 inches of precipitation for October and the lake pump pumped 31 million gallons into the lake.

District Office Coordinator's Comments—The Office Coordinator Dillner stated that 18 liens had been filed for the total of \$3,138.38.

Attorney's Comments— The Attorney had nothing additional to add.

Comments from the Board— The Board had nothing additional to add.

Comments from the Audience—The audience had nothing additional to add.
Director Blais made a motion to adjourn the meeting, Director Long seconded. Motion carried. The next meeting will be December 12, 2022 at 6:00 p.m. at the BLPOA building for regularly scheduled meeting.