



# Bass Lake Conservancy District Meeting

## February 13, 2023

**AGENDA:**

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Bass Lake Rentals
- Baker Tilly Report
- LARE
- Plant Manager’s Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT:	Chairman Gene Novello Vice Chairman Larry Collura Director Jerry Broadstreet Director Russ Blais	Director Melissa Long- <i>via phone</i> Plant Manager Tom Jordan  Attorney Christian Bartholomew
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ABSENT: District Office Coordinator Tabitha Dillner

**Minutes** – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the January 9, 2023 meeting, Director Broadstreet seconded. Motion carried.

**Financials** – Chairman Gene Novello presented the January financial report. The fund balances exceed the minimum reserve requirements by \$2,448,469 and the total receipts have exceeded the total expenditures to date by \$19,110. Unmetered collections are under budget by \$21,490. Total operating expenditures are under budget by \$62,710. Vice Chairman Collura made a motion to approve the financial report from January 2023, Director Blais seconded. Motion carried.

Bills to be paid:

NIPSCO	\$ 297.25	Monthly plant
NIPSCO	\$ 833.26	Monthly lift stations
NIPSCO	\$ 1,202.53	Monthly lake pump
Brightspeed	\$ 193.81	Phone service
TCU Credit Card	\$ 3,197.11	Monthly credit card
TCU Invoice	\$ 122.50	Monthly bank fees
PrimePay-Payroll	\$ 6,137.73	Bi-weekly payroll – 1/9/2023 – 1/22/2023
		*\$100 for Director Long for 1 month meeting attendance

PrimePay-Payroll	\$ 5,955.23	Bi-weekly payroll – 1/21/2023 – 2/4/2023
PrimePay-Invoice	\$ 331.86	Monthly service charges
HWC	\$ 258.00	Monthly computer fee
Baker Tilly	\$ 1,895.00	Monthly accounting fee
BCC	\$ 1,404.20	Monthly attorney fee
Territorial Engineering	\$ 1,250.00	K Liftstation survey
Indiana 811	\$ 160.00	4 <sup>th</sup> quarter locate tickets
IDEM	\$ 1,215.00	Annual discharge permit

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the February 13, 2023 minutes, Director Broadstreet seconded. Motion carried.

**Bass Lake Rentals**—Office Coordinator Dillner had spreadsheets with a list of the rentals at Bass Lake and what should be paid according to the current rate ordinance in the Boards packet. After some discussion between the Board and Attorney Bartholomew they have decided to table it until the next meeting after some research. Attorney Bartholomew will draft an ordinance for the Boards review.

**Baker Tilly Report**—Chairman Novello discussed the Asset Management Plan from Baker Tilly with the Board.

**LARE**— Director Broadstreet stated that the LARE grant applications for the treatment for the invasive vegetation in the lake had been sent to DNR. DNR informed BLCD that Bass Lake has been conditionally selected to receive \$6,500 in grant money for the survey and to treat approximately 170 acres.

**Plant Manager’s Report**—Plant Manager Jordan reported that there was 2.48 inches of precipitation for January and the lake pump pumped 27.0 million gallons into the lake. Plant Manager Jordan stated that the grinder for the J liftstation is ordered. Plant Manager Jordan let the Board know that the truck has been ordered. Plant Manager Jordan stated that the snow blade will be tabled until the next meeting.

**District Office Coordinator’s Comments**—Office Coordinator Dillner was absent.

**Attorney’s Comments**— The Attorney had nothing additional to add.

**Comments from the Board**— The Board had nothing additional to add.

**Comments from the Audience**—The audience had nothing additional to add.

Vice Chairman Collura made a motion to adjourn the meeting, Director Blais seconded. Motion carried. The next meeting will be March 13, 2023 at 6:00 p.m. at the BLPOA building for the regularly scheduled meeting.