



# Bass Lake Conservancy District Meeting March 13, 2023-CORRECTED

**AGENDA:**

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Election-District 1
- Asset Management Plan
- LARE
- Plant Manager’s Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello  
 Vice Chairman Larry Collura  
 Director Jerry Broadstreet  
 Director Russ Blais  
 Director Melissa Long  
 Plant Manager Tom Jordan  
 District Office Coordinator Tabitha Dillner  
 Attorney Christian Bartholomew

ABSENT:

**Minutes** – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the February 13, 2023 meeting, Director Broadstreet seconded. Motion carried.

**Financials** – Chairman Gene Novello presented the February financial report. The fund balances exceed the minimum reserve requirements by \$2,466,176 and the total receipts have exceeded the total expenditures to date by \$36,817. Unmetered collections are over budget by \$12,777. Total operating expenditures are under budget by \$54,258. Vice Chairman Collura made a motion to approve the financial report from February 2023, Director Long seconded. Motion carried.

Bills to be paid:

NIPSCO	\$ 416.58	Monthly plant
NIPSCO	\$ 1,170.14	Monthly lift stations
NIPSCO	\$ 1,165.64	Monthly lake pump
Brightspeed	\$ 194.55	Phone service
TCU Credit Card	\$ 909.82	Monthly credit card
TCU Invoice	\$ 122.95	Monthly bank fees
PrimePay-Payroll	\$ 6,219.91	Bi-weekly payroll – 2/6/2023 – 2/19/2023
PrimePay-Payroll	\$ 5,318.43	Bi-weekly payroll – 2/20/2023 – 3/5/2023

\*\$100 for Director Long for 1 month meeting attendance

PrimePay-Invoice	\$ 178.71	Monthly service charges
HWC	\$ 258.00	Monthly computer fee
Baker Tilly	\$ 1,840.00	Monthly accounting fee
Indiana 811	\$ 25.65	Monthly locates-january
Indiana 811	\$ 38.00	Monthly locates-february
BLPOA	\$ 155.00	Annual trash fee
Pilot News Group	\$ 19.52	Annual fee to report annual financials
Deluxe	\$ 181.90	Check scanner 3-year maintenance warranty
Flow-Tech	\$ 605.00	'F' liftstation pumps 1 & 2 repair
WTH	\$ 472.00	Annual fee for GIS map
Aquatic Control	\$ 5,000.00	2022 lake survey fee (\$4000 grant reimbursement)
Specialty Shoppe	\$ 70.00	BLCD uniforms
DC Garage	\$ 830.00	Garage door opener installed at blpoa
D&D Electric	\$ 488.00	'J' liftstation for new grinder
Territorial Engineering	\$ 695.00	Asset management plan

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the March 13, 2023 minutes, Director Blais seconded. Motion carried.

**Election-District 1**—Attorney Bartholomew stated that the Indiana State law states that the election publication for nomination goes out between April 24<sup>th</sup> - May 1<sup>st</sup> and that he would make sure it goes out then.

**Asset Management Plan**—Chairman Novello discussed the final revision of the Asset Management Plan dated February 21, 2023. This plan includes a rate structure schedule to make sure BLCD has what it needs to function now and into the future. Further discussion will be tabled until Baker Tilly visits.

**LARE**—Director Broadstreet reported that in 2022, BLCD paid \$36,997.20 for the invasive vegetation in the lake. This is after the \$9,000 grant received in 2022.

**Plant Manager's Report**—Plant Manager Jordan reported that there was 4.18 inches of precipitation for February and the lake pump pumped 23.0 million gallons into the lake. Plant Manager Jordan asked the Board what they thought of the trapper coming once a week compared to the twice a week. After some discussion the Board approved of that. Plant Manager Jordan presented the Board with an invoice to install the new snow blade, crane, and warning lights for the new truck for the cost of \$7,270. Vice Chairman Collura made a motion to approve the invoice to for the installation of the new snow blade, crane, and warning lights for the new truck for the cost of \$7,270, Director Broadstreet seconded. Motion carried. Plant Manager Jordan stated that the lake pump was pulled to be replaced and the filter was cleaned out. The cost of the new pump and labor will be \$4,700. After some discussion, Vice Chairman Collura made a motion to approve the invoice for \$4,700 for the new pump and labor, Director Long seconded. Motion carried.

**District Office Coordinator's Comments**—Office Coordinator Dillner had nothing additional to add.

**Attorney's Comments**—Attorney Bartholomew presented to the Board a draft of the new Rate Ordinance for review. This will be tabled for further discussion.

**Comments from the Board**—Vice Chairman Collura stated that himself along with BLCD's computer tech from HWC, Bob, was at the BLCD office doing the final steps in transferring the website and emails to meet the State and insurance requirements for security. The change will take place March 15, 2023.

The Board and Attorney Bartholomew discussed the information that was sent out from the Bass Lake Beach about additional piers going in.

**Comments from the Audience**—Homeowner Glen Lyman brought up concerns about additional piers at the Bass Lake Beach from a letter and a map that he received in the mail.

Vice Chairman Collura made a motion to adjourn the meeting, Director Blais seconded. Motion carried. The next meeting will be April 10, 2023 at 6:00 p.m. at the BLPOA building for the regularly scheduled meeting.