



# Bass Lake Conservancy District Meeting August 14, 2023

**AGENDA:**

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- K Liftstation
- Rate Ordinance
- Plant Manager’s Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello Vice Chairman Larry Collura Director Jerry Broadstreet Director Russ Blais	Director Melissa Long Plant Manager Tom Jordan District Office Coordinator Tabitha Dillner Attorney Christian Bartholomew
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ABSENT:

**Minutes** – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the July 1, 2023 meeting, Director Broadstreet seconded. Motion carried.

**Financials** – Chairman Gene Novello presented the June financial report. The fund balances exceed the minimum reserve requirements by \$2,502,104 and the total receipts have exceeded the total expenditures to date by \$72,745. Unmetered collections are over budget by \$4,903. Total operating expenditures are under budget by \$137,272. Vice Chairman Collura made a motion to approve the financial report from June 2023, Director Blais seconded. Motion carried.

**Financials** – Chairman Gene Novello presented the July financial report. The fund balances exceed the minimum reserve requirements by \$2,492,905 and the total receipts have exceeded the total expenditures to date by \$63,546. Unmetered collections are over budget by \$7,161. Total operating expenditures are under budget by \$130,651. Vice Chairman Collura made a motion to approve the financial report from July 2023, Director Long seconded. Motion carried.

Bills to be paid:

NIPSCO	\$ 136.63	Monthly plant
NIPSCO	\$ 863.40	Monthly lift stations

NIPSCO	\$ 1,694.75	Monthly lake pump
Brightspeed	\$ 193.25	Phone service-june
Brightspeed	\$ 193.25	Phone service-july
Everwise	\$ 2,216.26	Monthly credit card-june
Everwise	\$ 2,335.86	Monthly credit card-july
Everwise	\$ 122.80	Monthly invoice-june
Everwise	\$ 123.85	Monthly invoice-july
PrimePay-Payroll	\$ 5,702.28	Bi-weekly payroll – 6/26/2023 – 7/9/2023
PrimePay-Payroll	\$ 7,087.66	Bi-weekly payroll – 7/10/2023 – 7/23/2023
		*\$800 for Gene Novello for director pay for 8 meetings
		*\$200 for Melissa Long for director pay for 2 meetings
PrimePay-Payroll	\$ 5,792.47	Bi-weekly payroll – 7/24/2023 – 8/6/2023
PimePay-Invoice	\$ 280.14	Monthly service charge-june
PimePay-Invoice	\$ 277.98	Monthly service charge-july
Baker Tilly	\$ 1,950.00	Monthly accounting fee-june
Baker Tilly	\$ 1,950.00	Monthly accounting fee-july
HWC	\$ 258.00	Monthly computer fee
Indiana 811	\$ 76.00	Monthly locates-june
Indiana 811	\$ 110.20	Monthly locates-july
HML	\$ 40.00	Monthly E-coli test
Northern IN Wildlife	\$ 300.00	Monthly trapper fee-july
Northern IN Wildlife	\$ 375.00	Monthly trapper fee-august
BCC	\$ 8,627.00	Monthly attorney fee-4 months
Boyce/Keystone	\$ 3,770.00	Annual software license renewal
Specialty Shoppe	\$ 310.00	4x4' BLCD outdoor sign
JWC Environmental	\$ 44,730.00	Grinder
Mark Milo Enterprises	\$ 3,275.00	Steel post installed at K liftstation
BLPOA	\$ 125.00	Annual recycling fee
Flow-Tech	\$ 18,024.90	H liftstation new panel
Accident fund	\$ 1,037.00	Workers comp
Michael Harnois	\$ 6.14	Homeowner sold home with credit
Antibus	\$ 259.00	Calibrated scales

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the August 14, 2023 minutes, Director Blais seconded. Motion carried.

**‘K’ Liftstation**—After some discussion between the Board and Attorney Bartholomew it was decided that the issues with the ‘K’ liftstation was resolved.

**Rate Ordinance**—After some discussion, it was decided that a Study Session would be the best way to work out the necessary details to update the rate ordinance. The session will be on September 11, 2023 at 4:30 p.m. at the BLPOA building.

**Plant Manager’s Report**—Plant Manager Jordan reported that there was 6.32 inches of precipitation for July and the lake pump pumped 32.0 million gallons into the lake. The lake level is 5 inches below normal at the public launch. Plant Manager Jordan submitted a quote for Dana Drive to hook more of the street to the BLCD system that a homeowner would like to have BLCD pay for. It was decided that the homeowner would be responsible for paying for the work to have that done as it has been the protocol. Plant Manager Jordan informed the Board of the new apartments going in on East County Road 210 next to Bass Lake Bait and Tackle. There was some discussion about how many hookup fees is appropriate since there will be 3 buildings with two units in each. There will be more discussed at September’s meeting. Plant Manager Jordan stated that he was informed from the auto dealer that they don’t know when the truck would be done. After some discussion it was decided that Plant Manager Jordan will look further into it and report to the Board. Plant Manager Jordan and Chairman Novello informed the Board

about being approached about using the farmland that BLCD owes for solar panels. It was decided that there is no interest in doing that. The Board's only interest is preserving the land for possible future growth of the system.

**District Office Coordinator's Comments**—Office Coordinator Dillner stated that 22 liens were filed for a total of \$3,530.79.

**Attorney's Comments**—Attorney Bartholomew stated that he reached out to Purdue to find out who to contact with the default letter stating that they have not met the terms of the agreement to hookup to the BLCD system to get the dialog moving.

**Comments from the Board**—Director Broadstreet mentioned that he collected a sample of some vegetation in the lake to Aquatic Control and he would keep the Board posted on the results.

**Comments from the Audience**—A homeowner requested the pros and cons on the turtle trapping due to her home having so many. We will contact her with the trapper we use at the plant for more information.

Vice Chairman Collura made a motion to adjourn the meeting, Director Long seconded. Motion carried. The next meeting will be September 11, 2023 at 6:00 p.m. at the BLPOA building for the regularly scheduled meeting. A study session was scheduled to take place before the meeting at 4:30 p.m.