



Bass Lake Conservancy District Meeting January 13, 2025

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello
Vice Chairman Larry Collura
Director Jerry Broadstreet
Director Russ Blais
Director Melissa Long
Plant Manager Tom Jordan
District Office Coordinator Tabitha Dillner
Attorney Christian Bartholomew

ABSENT:

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the December 7, 2024 meeting, Director Broadstreet seconded. Motion carried.

Financials– Chairman Gene Novello presented the December's financial report. The fund balances exceed the minimum reserve requirements by \$2,687,623 and the total receipts have exceeded the total expenditures to date by \$113,162. Unmetered collections are over budget by \$11,312. Total operating expenditures are under budget by \$254,250. Vice Chairman Collura made a motion to approve the financial report from December 2024, Director Blais seconded. Motion carried.

NIPSCO	\$ 206.66	Monthly plant
NIPSCO	\$ 1,023.08	Monthly lift stations
NIPSCO	\$ 23.22	Monthly lake pump
Brightspeed	\$ 206.99	Monthly phone
PrimePay*	\$ 10,530.35	Bi-weekly payroll – 12/07/2024 – 12/20/2024
PrimePay	\$ 11,071.52	Bi-weekly payroll – 12/21/2024 – 1/03/2025
PrimePay	\$ 283.04	Monthly service fee-November
PrimePay	\$ 295.88	Monthly service fee-December
HWC	\$ 258.00	Monthly computer fee
Indiana 811	\$ 67.45	Monthly locates
Everwise	\$ 2,536.27	Monthly credit card-November
Everwise	\$ 1,986.55	Monthly credit card-December

Everwise	\$ 128.35	Monthly bank fee-November
Everwise	\$ 128.50	Monthly bank fee-December
BBC	\$ 397.00	Monthly attorney fee
Starke Co. Co-Op	\$ 599.13	Propane for plant
Sensaphone	\$ 449.77	Alarm replaced at 'L' liftstation
IDEM	\$ 1,215.00	Annual discharge permit fee
IDEM	\$ 100.00	five-year application permit fee

*\$1300 Director Broadstreet (included in payroll 12/07/2024)

*\$1200 Director Blais (included in payroll 12/07/2024)

*\$700 Director Collura (included in payroll 12/07/2024)

*\$500 Director Novello (included in payroll 12/07/2024)

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the January 13, 2025 minutes, Director Broadstreet seconded. Motion carried.

Plant Manager's Report—Plant Manager Jordan reported that there was 3.38 inches of precipitation for December, the lake pump pumped 18.0 million gallons into the lake. Plant Manager Jordan stated that the generator for the plant had some missing parts and waiting on those, the generator at liftstation 'N' is set but no gas yet and the generator at liftstation 'M' is here but not set. Plant Manager Jordan presented the board with the systems annual report pointing out that the system is great shape.

District Office Coordinator's Comments—Office Coordinator Dillner stated that 22 lien releases had been done for a total of \$4,373.75. Office Coordinator Dillner also stated that all the year-end reports for State Board of Accounts need have been done and sent to Baker Tilly. Office Coordinator Dillner presented the Board with a quote from HWC for a new printer. After some discussion, Vice Chairman Collura made a motion to approve the estimate for a new all-in one-color laser printer for \$739.00, Director Long seconded. Motion carried. Office Coordinator Dillner reported to the Board that so far, the research for the auxiliary structures has been completed starting at East County 210 through the beginning of the Beach. Each week a section of the lake will be done until it is completed. Office Coordinator Dillner gave the annual report for 2024: 1064 keystone accounts which 386 live at the lake year-round, 273 have second homes in Indiana, and 405 have second homes outside of Indiana. This year 40 homes sold, 454 on eft, 27 Bass Lake short-term rentals advertised, 9 new hookups, and 0 disconnect. A total of 691 email addresses are on file and 17 email broadcasts for 2024 were sent out.

Attorney's Comments—Attorney Bartholomew presented the Board with a copy of the 2025 Salary Ordinance. Vice Chairman Collura made a motion to consent to the presenting of the Ordinance 25-01, Director Broadstreet seconded. Motion carried. After review of the Ordinance the Board voted for its approval. Vice Chairman Collura made a motion to approve the 25-01 Salary and Wage Ordinance, Director Blais seconded. Motion carried.

Comments from the Board—Chairman Novello requested that \$2 million be moved into a six-month CD. After some discussion Vice Chairman Collura made a motion to investigate the options needed to move the \$2 million into a CD, Director Broadstreet seconded. Motion carried. Chairman Novello requested Office Coordinator Dillner investigate the options and report back to the Board.

Comments from the Audience—Nothing additional to add.

Adjournment-- Director Blais made a motion to adjourn the meeting, Director Broadstreet seconded. Motion carried. The next meeting will be February 10, 2025 at 6:00 p.m. at the BLCD office.