



Bass Lake Conservancy District Meeting February 10, 2025

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Baker Tilly-Budget
- Everwise CD
- Ordinance 25-01
- Plant Manager’s Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello
 Vice Chairman Larry Collura
 Director Jerry Broadstreet
 Director Russ Blais
 Baker Tilly Rep-Jeff Rowe

Director Melissa Long
 Plant Manager Tom Jordan
 Office Coordinator Tabitha Dillner-via phone
 Attorney Christian Bartholomew

ABSENT:

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the January 13, 2025 meeting, Director Broadstreet seconded. Motion carried.

Financials– Baker Tilly Rep, Jeff Rowe, presented the January financial report. The fund balances exceed the minimum reserve requirements by \$2,717,039 and the total receipts have exceeded the total expenditures to date by \$26,473. Unmetered collections are over budget by \$13,123. Total operating expenditures are under budget by \$25,950. Vice Chairman Collura made a motion to approve the financial report from January 2025, Director Blais seconded. Motion carried.

NIPSCO	\$ 416.83	Monthly plant
NIPSCO	\$ 823.14	Monthly lift stations
NIPSCO	\$ 3,173.69	Monthly lake pump
Brightspeed	\$ 207.15	Monthly phone
PrimePay*	\$ 6,623.12	Bi-weekly payroll – 1/04/2025 – 1/17/2025
PrimePay	\$ 6,171.30	Bi-weekly payroll – 1/18/2025 – 1/31/2025
PrimePay	\$ 444.84	Monthly service fee
HWC	\$ 271.98	Monthly computer fee
HWC	\$ 739.00	Printer & setup fee
Baker Tilly	\$ 2,085.00	Monthly accounting fee-november 2024

Baker Tilly	\$ 2,085.00	Monthly accounting fee-december 2024
Baker Tilly	\$ 2,085.00	Monthly accounting fee-january 2025
Indiana 811	\$ 29.45	Monthly locates
Everwise	\$ 5,238.37	Monthly credit card
Everwise	\$ 129.25	Monthly bank fee
Flow-Tech	\$ 490.00	Repair liftstation F pump 2
BLPOA	\$ 315.00	Annual membership fee
Starke Co. Co-Op	\$ 616.18	Propane for plant

*\$100 Director Long (included in payroll 1/04/2025)

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the February 10, 2025 minutes, Director Broadstreet seconded. Motion carried.

Baker Tilly-Budget—Tabled until next meeting.

Everwise CD— After some discussion between the Board, Attorney Bartholomew and Accountant Rowe, Vice Chairman Collura mad a motion to approve \$2 million would be put into a six-month CD for a rate of 4.55% at Everwise Credit Union, Director Long seconded. Motion carried.

Ordinance 25-01—Vice Chairman Collura stated that he wanted to recall Ordinance 25-01 since it had so much employee information. Attorney Bartholomew and Accountant Rowe assured the Board that the State Board of Accounts has this information is public and that other entities have ordinance similar to the one we have.

Plant Manager’s Report—Plant Manager Jordan reported that there was 0.97 inches of precipitation for January, the lake pump pumped 8.0 million gallons into the lake. Plant Manager Jordan stated that the generator for the plant had some missing parts and waiting on those and the generator at liftstation ‘M’ is in progress. For the generator at liftstation ‘N’ NIPSCO wants to charge \$29,000 to install additional footage of gas line because of the distance from the generator to the liftstation. Plant Manager Jordan reached out to Starke County Co-Op for a quote to have a propane tank instead and it would be \$100 annually for them to maintain it.

District Office Coordinator’s Comments—Office Coordinator Dillner stated that 27 liens had been filed for a total of \$4,580.96.

Attorney’s Comments—Attorney Bartholomew presented the Board with a copy of the updated 2025 Salary Ordinance 25-02 with some corrections from the Ordinance 25-01. Director Blais made a motion to approve the Ordinance 25-02, Director Long seconded. Vice Chairman Collura opposed. Motion carried.

Comments from the Board— Director Broadstreet stated that the LARE application for weed control for the lake has been submitted and we were approved to treat up to 150 acres. Vice Chairman Collura stated that he would like the printers we don’t need to be donated to the BLPOA if they are in working order.

Comments from the Audience— Nothing additional to add.

Adjournment-- Director Blais made a motion to adjourn the meeting, Vice Chairman Collura seconded. Motion carried. The next meeting will be March 10, 2025 at 6:00 p.m. at the BLCD office.