



Bass Lake Conservancy District Meeting March 10, 2025

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Baker Tilly-Budget
- JPR Contract
- Boa Shores Porta Pot
- Elections for Districts III & IV
- Brightspeed
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello	Director Melissa Long
Vice Chairman Larry Collura	Plant Manager Tom Jordan
Director Jerry Broadstreet	Office Coordinator Tabitha Dillner
Director Russ Blais-via phone	Attorney Christian Bartholomew

ABSENT:

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the February 10, 2025 meeting, Director Broadstreet seconded. Motion carried.

Financials– Chairman Gene Novello presented the February's financial report. The fund balances exceed the minimum reserve requirements by \$2,766,594 and the total receipts have exceeded the total expenditures to date by \$40,216. Unmetered collections are over budget by \$13,986. Total operating expenditures are under budget by \$16,130. Vice Chairman Collura made a motion to approve the financial report from February 2025, Director Broadstreet seconded. Motion carried.

NIPSCO	\$ 336.92	Monthly plant
NIPSCO	\$ 1,045.26	Monthly lift stations
NIPSCO	\$ 108.00	Monthly lake pump
Brightspeed	\$ 262.15	Monthly phone
PrimePay*	\$ 6,607.40	Bi-weekly payroll – 2/01/2025 – 2/14/2025
PrimePay	\$ 6,471.36	Bi-weekly payroll – 2/15/2025 – 2/28/2025
PrimePay	\$ 270.15	Monthly service fee
HWC	\$ 307.98	Monthly computer fee
Baker Tilly	\$ 2,085.00	Monthly accounting fee

Indiana 811	\$ 68.40	Monthly locates
Everwise	\$ 2,118.89	Monthly credit card
Everwise	\$ 129.40	Monthly bank fee
BCC	\$ 2,155.00	Monthly attorney fee
Aquatic Control	\$ 6,400.00	Annual weed control
McGrath Heating & Air	\$ 18,438.60	Generator & install at liftstations 'N' & 'M'
McGrath Heating & Air	\$ 11,927.60	Generator & install at plant
WTH	\$ 520.00	Annual service fee for GIS map
Flow-Tech	\$ 2,117.50	Repairs to liftstations 'E' & 'O'
Everwise	\$ 2,000,000	Purchase certificate of deposit
Don's Sewer & Sepic	\$ 1,995.00	Cleaned 21 relief valve manholes

*\$100 for Director Long for director pay for 1 meeting

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the March 10, 2025 minutes, Director Broadstreet seconded. Motion carried.

Baker Tilly-Budget—After the Boards review of the 2025 budget presented by Baker Tilly, Vice Chairman Collura made a motion to approve the 2025 budget, Director Long seconded. Motion carried.

JPR Contract— After some discussion between the Board and Attorney Bartholomew, Vice Chairman Collura made a motion to approve 2025 contract from Jones Petrie Rafinski (JPR) engineer contract, Director Long seconded. Motion carried.

Boa Shores Porta Pot—Boa Shores porta pot permit was presented for May-October 2025. After some discussion the Board agreed that a Boa Shores representative be invited to the next meeting to discuss the porta pot being anchored down. The concern is the past two years the porta pot has blown over during a storm and the Board wants to ensure that it will be anchored down properly.

Elections for Districts III & IV—Attorney Bartholomew stated that he will advertise the election information in the local newspapers.

Brightspeed—Vice Chairman Collura stated that after some research we only need one place to provide us with off site backups for our insurance. Since we receive this service from HWC we don't need it from Brightspeed. So, the Board requested that Office Coordinator Dillner contact Brightspeed and cancel that service.

Plant Manager's Report—Plant Manager Jordan reported that there was 0.71 inches of precipitation for February and the lake pump was turned on after the ice melted. The lake is currently 4.5 inches below the dam. Plant Manager Jordan stated that the propane tank was installed at liftstation 'N', and he will have a fence installed around it along with bollards for security and protection.

District Office Coordinator's Comments—Office Coordinator Dillner stated that so far for the new rate ordinance changes 52 letters have gone out to homeowners living between E County Rd 210 and S State Rd 10 and all the side roads in that area. Of the 52 letters, 15 will have their rates adjusted due to having a second structure on their property with bathroom facilities. Office Coordinator Dillner also stated that the rest of the lake (S County Rd 210 and all the side roads) will be done by the end of March, which letters will go out in April to the homeowners.

Attorney's Comments— Nothing additional to add.

Comments from the Board—Vice Chairman Collura asked the BLPOA Board member, Terry Chimel, when someone would be by to pick up the printers donated to them, and he stated that it would be next

week. Director Long let Plant Manager Jordan know that there was a sink hole from a result of Surf Internet installation. Director Long stated she reached out to Surf and is waiting to hear from them. Plant Manager Jordan stated he would investigate it to get it fixed.

Comments from the Audience— Nothing additional to add.

Adjournment-- Vice Chairman Collura made a motion to adjourn the meeting, Director Broadstreet seconded. Motion carried. The next meeting will be April 14, 2025 at 6:00 p.m. at the BLCD office.