



Bass Lake Conservancy District Meeting April 14, 2025

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Boa Shores Porta Pot
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello
Vice Chairman Larry Collura
Director Jerry Broadstreet
Director Russ Blais
Director Melissa Long
Plant Manager Tom Jordan
Office Coordinator Tabitha Dillner
Attorney Christian Bartholomew

ABSENT:

Minutes – The reading of the minutes from the meeting was waived and Director Blais made a motion to approve the minutes from the March 10, 2025 meeting, Vice Chairman Collura seconded. Motion carried.

Financials– Chairman Gene Novello presented the March's financial report. The fund balances exceed the minimum reserve requirements by \$2,758,321 and the total receipts have exceeded the total expenditures to date by \$44,392. Unmetered collections are over budget by \$12,119. Total operating expenditures are under budget by \$16,972. Vice Chairman Collura made a motion to approve the financial report from March 2025, Director Long seconded. Motion carried.

NIPSCO	\$ 342.30	Monthly plant
NIPSCO	\$ 1,093.74	Monthly lift stations
NIPSCO	\$ 691.84	Monthly lake pump
Brightspeed	\$ 260.15	Monthly phone
PrimePay*	\$ 5,968.29	Bi-weekly payroll – 3/01/2025 – 3/14/2025
PrimePay	\$ 6,466.67	Bi-weekly payroll – 3/15/2025 – 3/28/2025
PrimePay	\$ 6,292.28	Bi-weekly payroll – 3/29/2025 – 4/11/2025
PrimePay	\$ 270.15	Monthly service fee
HWC	\$ 307.98	Monthly computer fee
Indiana 811	\$ 168.15	Monthly locates
Everwise	\$ 1,092.89	Monthly credit card
Everwise	\$ 129.70	Monthly bank fee

BCC	\$ 1,095.00	Monthly attorney fee
HML	\$ 45.00	Monthly phosphorus lake test
Starke Co Co-Op	\$ 120.04	Propane tank for 'N' liftstation
Starke Co Co-Op	\$ 500.24	Propane for 'N' liftstation
Flow Tech	\$ 1,125.41	Repair pump 2 at plant
Sensaphone	\$ 5,089.80	Annual liftstation alarms
Widner & Sons Excavation	\$ 1,159.99	Clean farm ditch-400 S

*\$100 for Director Long for director pay for 1 meeting

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the April 14, 2025 minutes, Director Broadstreet seconded. Motion carried.

Boa Shores Porta Pot—Boa Shores representative, James Miller, discussed with the Board a plan for anchoring down the porta pot that will be at Boa Shores from May through October. Along with a clean up plan of action that would require any spillage to be cleaned up within 24 hours if it was to tip over. Plant Manger Jordan made a motion to approve this plan, Vice Chairman Collura seconded. Motion carried.

Plant Manager's Report—Plant Manager Jordan reported that there was 4.15 inches of precipitation for March and the lake pump pumped 34.0 million gallons into the lake. The lake is currently 1.5 inches below the dam. Plant Manager Jordan stated that the homeowner at 4305 E. CR 210 wants to hook his building up to the lateral with a Y but after some discussion Attorney Bartholomew made a motion to follow the Ordinance that a separate building requires a separate line, Vice Chairman Collura seconded. Motion carried.

District Office Coordinator's Comments—Office Coordinator Dillner stated that 136 letters were sent to homeowners about the new rate change ordinance possibly affecting them. Out of those letters, 52 homeowners will have adjustments to their rates due to additional structures connected to the system. There are 6 homeowners left to hear from.

Attorney's Comments— Attorney Bartholomew stated that a notice for the two spots up for election this year was sent to publication.

Comments from the Board—Director Broadstreet stated that Office Coordinator Dillner sent bid requests out to treat the lake for weeds. The due date is April 18th.

Comments from the Audience—Homeowner located at 3440 S. CR 210 requested that the Board approve to modify the Rate Ordinance to lower his payment for auxiliary structures that have facilities that are hooked to the system. After much discussion, Vice Chairman Collura made a motion to deny the approval, Director Blais seconded. Motion carried.

Adjournment-- Director Broadstreet made a motion to adjourn the meeting, Director Long seconded. Motion carried. The next meeting will be May 12, 2025 at 6:00 p.m. at the BLCD office.