

## Bass Lake Conservancy District Meeting June 9, 2025

## AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT:	Chairman Gene Novello	Director Melissa Long-via phone
	Vice Chairman Larry Collura	Plant Manager Tom Jordan
	Director Jerry Broadstreet	
	Director Russ Blais	Attorney Christian Bartholomew
ABSENT:	Office Coordinator Tabitha Dillner	

**Minutes** – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the May 12, 2025 meeting, Director Broadstreet seconded. Motion carried.

**Financials**– Chairman Gene Novello presented the May financial report. The fund balances exceed the minimum reserve requirements by \$2,774,635 and the total receipts have exceeded the total expenditures to date by \$46,108. Unmetered collections are over budget by \$12,437. Total operating expenditures are under budget by \$7,971. Vice Chairman Collura made a motion to approve the financial report from May 2025, Director Blais seconded. Motion carried.

NIPSCO\$ 989.14Monthly lift stationsNIPSCO\$ 1,979.07Monthly lake pumpNIPSCO\$ 68.42Monthly 'M' Liftstation GeneratorHWC\$ 307.98Monthly computer feeBrightspeed\$ 188.30Monthly phonePrimePay\$ 5,835.94Bi-weekly payroll - 5/10/2025 - 5/23/2025PrimePay\$ 6,072.41Bi-weekly payroll - 5/24/2025 - 6/06/2025PrimePay\$ 297.44Monthly service fee	NIPSCO	\$ 272.96	Monthly plant
NIPSCO\$ $68.42$ Monthly 'M' Liftstation GeneratorHWC\$ $307.98$ Monthly computer feeBrightspeed\$ $188.30$ Monthly phonePrimePay\$ $5,835.94$ Bi-weekly payroll - $5/10/2025 - 5/23/2025$ PrimePay\$ $6,072.41$ Bi-weekly payroll - $5/24/2025 - 6/06/2025$ PrimePay\$ $297.44$ Monthly service fee	NIPSCO	\$ 989.14	Monthly lift stations
HWC \$ 307.98 Monthly computer fee   Brightspeed \$ 188.30 Monthly phone   PrimePay \$ 5,835.94 Bi-weekly payroll - 5/10/2025 - 5/23/2025   PrimePay \$ 6,072.41 Bi-weekly payroll - 5/24/2025 - 6/06/2025   PrimePay \$ 297.44 Monthly service fee	NIPSCO	\$ 1,979.07	Monthly lake pump
Brightspeed   \$ 188.30   Monthly phone     PrimePay   \$ 5,835.94   Bi-weekly payroll - 5/10/2025 - 5/23/2025     PrimePay   \$ 6,072.41   Bi-weekly payroll - 5/24/2025 - 6/06/2025     PrimePay   \$ 297.44   Monthly service fee	NIPSCO	\$ 68.42	Monthly 'M' Liftstation Generator
PrimePay   \$ 5,835.94   Bi-weekly payroll - 5/10/2025 - 5/23/2025     PrimePay   \$ 6,072.41   Bi-weekly payroll - 5/24/2025 - 6/06/2025     PrimePay   \$ 297.44   Monthly service fee	HWC	\$ 307.98	Monthly computer fee
PrimePay\$ $6,072.41$ Bi-weekly payroll $- 5/24/2025 - 6/06/2025$ PrimePay\$ $297.44$ Monthly service fee	Brightspeed	\$ 188.30	Monthly phone
PrimePay \$ 297.44 Monthly service fee	PrimePay	\$ 5,835.94	Bi-weekly payroll – 5/10/2025 – 5/23/2025
•	PrimePay	\$ 6,072.41	Bi-weekly payroll – 5/24/2025 – 6/06/2025
	PrimePay	\$ 297.44	Monthly service fee
Everwise \$ 3,178.00 Monthly credit card	Everwise	\$ 3,178.00	Monthly credit card
Everwise \$ 130.60 Monthly bank fee	Everwise	\$ 130.60	Monthly bank fee
Baker Tilly \$ 2,190.00 Monthly accounting fee-April	Baker Tilly	\$ 2,190.00	Monthly accounting fee-April
Baker Tilly \$ 2,190.00 Monthly accounting fee-May	Baker Tilly	\$ 2,190.00	Monthly accounting fee-May

HML	\$ 75.00	Monthly phosphorus & e-coli lake test
Northern Indiana Wildlife	\$ 375.00	Monthly trapper fee
Dan Kajer	\$ 25.99	Sold home with credit
USA Blue Book	\$ 265.03	Plant supplies
Aquatic Control	\$ 21,132.40	Annual weed treatment-\$5000 grant being applied
Tabitha Dillner	\$ 42.00	May mileage
Cummins	\$ 462.16	#2 portable generator maintenance
Cummins	\$ 423.10	#3 portable generator maintenance
Cummins	\$ 423.10	J liftstation generator maintenance
Don's Sewer & Septic	\$ 1,100.00	Jetted sewer line-6751 lombardy
Don's Sewer & Septic	\$ 4,560.00	Cleaned all liftstations

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the June 9, 2025 minutes, Director Broadstreet seconded. Motion carried.

**Plant Manager's Report**—Plant Manager Jordan reported that there was 2.74 inches of precipitation for April, and the lake pump pumped 32.0 million gallons into the lake. Plant Manager Jordan presented a map of 450 E to the Board to extend the BLCD sewer line. This discussion was sparked by a homeowner who lives in this area and wondering why some places were omitted from the original construction when they are only half a mile away from the plant. After some discussion it was decided that more research would be done and brought to the next meeting. Plant Manager Jordan stated that all the liftstations have been serviced. Plant Manager Jordan let the Board know that liftstations 'E' and 'F' got the clear from NIPSCO that they could do generators at them. But he is still waiting to here back about liftstation 'G". Vice Chairman Collura made a motion to approve the quote for to purchase the three generators for \$28,559.30, Director Blais seconded. Motion carried.

## District Office Coordinator's Comments—Absent.

Attorney's Comments— Attorney Bartholomew stated that there will not be an election this year and the annual meeting would be held on June 28, 2025 at 9:00 a.m. CST at the BLPOA building. The legal notices will be put on the website and in the newspaper. Attorney Bartholomew let the Board know that the homeowner from last month's meeting located at 5764 S. CR 210 did send him the minutes from 2014 to review but he has not heard from him since. But if the homeowner pushes forward, it will be that we follow the current ordinances.

**Comments from the Board**—Vice Chaiman Collura would like Plant Manger Jordan to also test for phosphorus in throughout the lake as well as the water coming out of the lake pump during summer. Vice Chaiman Collura stated that the BLPOA Board approached him asking why we have a generator in their building. It was stated that it was in case of a natural disaster happened like a tornado and it was a place for ones to go along with the fire station. Some time ago the BLCD Board purchased it and paid to have it installed and it will run the whole building including heat and air. Plant Manager Jordan has been testing it every so often to make it is still in good condition.

**Comments from the Audience**—Homeowner Laiter wanted to know what the trapper we have traps. Plant Manager Jordan stated that it was turtles, mole, groundhogs to name a few.

Adjournment-- Vice Chairman Collura made a motion to adjourn the meeting, Director Broadstreet seconded. Motion carried. The next meeting will be on June 28, 2025 at 9:00 a.m. CST at the BLPOA building.