



Bass Lake Conservancy District Meeting August 11, 2025

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- JPR Engineer, Bob Aloï
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello Director Melissa Long
Vice Chairman Larry Collura Plant Manager Tom Jordan
Director Jerry Broadstreet Office Coordinator Tabitha Dillner
Director Russ Blais Attorney Christian Bartholomew
JPR Rep, Bob Aloï

ABSENT:

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the June 28, 2025 meeting, Director Broadstreet seconded. Motion carried.

Financials– Chairman Gene Novello presented the June's financial report. The fund balances exceed the minimum reserve requirements by \$2,771,800 and the total receipts have exceeded the total expenditures to date by \$26,728. Unmetered collections are over budget by \$8,983. Total operating expenditures are under budget by \$12,856. Vice Chairman Collura made a motion to approve the financial report from June 2025, Director Blais seconded. Motion carried.

Financials– Chairman Gene Novello presented the July's financial report. The fund balances exceed the minimum reserve requirements by \$2,784,805 and the total receipts have exceeded the total expenditures to date by \$38,665. Unmetered collections are over budget by \$15,886. Total operating expenditures are under budget by \$13,120. Vice Chairman Collura made a motion to approve the financial report from July 2025, Director Blais seconded. Motion carried.

NIPSCO	\$ 220.61	Monthly plant
NIPSCO	\$ 1,253.05	Monthly lift stations
NIPSCO	\$ 1,922.15	Monthly lake pump
HWC	\$ 178.98	Monthly computer fee
TwoBar Media	\$ 129.00	Monthly website fee
Brightspeed	\$ 164.81	Monthly phone

PrimePay *	\$ 8,617.23	Bi-weekly payroll – 6/21/2025 – 7/4/2025
PrimePay	\$ 5,755.99	Bi-weekly payroll – 7/5/2025 – 7/18/2025
PrimePay	\$ 5,782.64	Bi-weekly payroll – 7/19/2025 – 8/1/2025
PrimePay Invoice	\$ 279.78	Monthly service charge-june
PrimePay Invoice	\$ 299.00	Monthly service charge-july
Indiana 811	\$ 71.25	Monthly locates-june
Indiana 811	\$ 120.65	Monthly locates-july
Everwise	\$ 2,593.41	Monthly credit card-june
Everwise	\$ 1,933.06	Monthly credit card-july
Everwise	\$ 131.20	Monthly bank fee
Baker Tilly	\$ 2,299.50	Monthly accounting fee
BCC	\$ 2,671.05	Monthly attorney fee
HML	\$ 75.00	Monthly lake tests-phosphorus & e-coli-june
HML	\$ 75.00	Monthly lake tests-phosphorus & e-coli-july
Northern IN Wildlife	\$ 375.00	Monthly trapper fee-june
Northern IN Wildlife	\$ 225.00	Monthly trapper fee-july
Boyce	\$ 4,275.00	Annual software maintenance
Cummins	\$ 1,186.92	Replace fuel line in 'J' liftstation generator
Tabitha Dillner	\$ 56.00	June mileage
Tabitha Dillner	\$ 42.00	July mileage
Starke Co Auditor	\$ 431.78	Refund-accidental payment from county
Flow-Tech	\$ 2,934.95	'O' liftstation repairs
Starke Co Co-Op	\$ 392.07	Plant propane
Don's Sewer & Septic	\$ 1,100.00	Bypass 'J' liftstation & Unclog cross lines at lagoon

*\$200 for Director Long for director pay for 2 meetings

*\$800 for Director Novello for director pay for 8 meetings

*\$800 for Director Collura for director pay for 8 meetings

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the August 11, 2025 minutes, Director Broadstreet seconded. Motion carried.

JPR Engineer, Bob Aloï—JPR Engineer rep, Bob Aloï, presented the Board with a Preliminary Investigative Report for a possible sewer extension along Lakewood Dr and CR 550 S. After some discussion it was decided that a gravity system would be installed for the homes on 450 S.

Plant Manager's Report—Plant Manager Jordan reported that there was 5.22 inches of precipitation for July and the lake pump pumped 33.0 million gallons into the lake. Plant Manager Jordan stated that the lake pump is currently being worked on due to it blowing fuses and will be turned on as soon as it is fixed. Plant Manager Jordan let the Board know that the generators for lift stations 'E', 'F', and 'G' are set and ready but waiting on NIPSCO to hook up the gas to them.

District Office Coordinator's Comments—Office Coordinator Dillner stated that in July 24 liens had been filed with a total of \$4,177.12.

Attorney's Comments—Attorney Bartholomew stated that the election and annual reports have been sent down state and have been recorded.

Comments from the Board—Vice Chairman Collura presented to the Board a contract from TwoBar Media who is its own company that separated from HWC. TwoBar Media handles the website and HWC takes care of the computers. After the discussion, Vice Chairman Collura made a motion to approve the contract

from TwoBar Media, Director Long seconded. Motion carried. Director Broadstreet stated that Aquatic Control was out a few weeks ago to conduct the Tier 2 Survey of the lake. They hit 100 points around the lake, out of those, 58 points had no plants found. The remaining 42 points had a variety of coverage of plants. Director Broadstreet also mentioned that they said no blue green algae was found in the lake. The treatment date for the loosestrife/phragmites will be done but no date has been set yet.

Comments from the Audience—Homeowner asked if there was a cap on the amount of money the Conservancy was allowed to have and Attorney Bartholomew stated that there was not and the conditions on how the money is banked is done to the standards by the States laws.

Adjournment-- Vice Chairman Collura made a motion to adjourn the meeting, Director Broadstreet seconded. Motion carried. The next meeting will be on September 8, 2025 at 6:00 p.m. CST at the BLPOA building.