



Bass Lake Conservancy District Meeting September 8, 2025

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- 4305 E CR 210
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello Director Melissa Long...via phone
Vice Chairman Larry Collura Plant Manager Tom Jordan
Director Jerry Broadstreet Office Coordinator Tabitha Dillner
Director Russ Blais Attorney Christian Bartholomew

ABSENT:

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the August 11, 2025 meeting, Director Blais seconded. Motion carried.

Financials– Chairman Gene Novello presented the August's financial report. The fund balances exceed the minimum reserve requirements by \$2,814,885 and the total receipts have exceeded the total expenditures to date by \$62,354. Unmetered collections are over budget by \$23,883. Total operating expenditures are under budget by \$2,529. Vice Chairman Collura made a motion to approve the financial report from August 2025, Director Broadstreet seconded. Motion carried.

NIPSCO	\$ 247.35	Monthly plant
NIPSCO	\$ 1,215.06	Monthly lift stations
NIPSCO	\$ 2,105.66	Monthly lake pump
NIPSCO	\$ 135.50	Monthly 'M' liftstation generator
Brightspeed	\$ 163.87	Monthly phone fee
HWC	\$ 178.98	Monthly computer fee
TwoBar Media	\$ 129.00	Monthly website fee
PrimePay *	\$ 6,234.70	Bi-weekly payroll – 8/2/2025 – 8/15/2025
PrimePay	\$ 5,915.88	Bi-weekly payroll – 8/16/2025 – 8/29/2025
PrimePay Invoice	\$ 260.74	Monthly service charge
Indiana 811	\$ 81.70	Monthly locates
Everwise	\$ 2,164.46	Monthly credit card
Everwise	\$ 131.20	Monthly bank fee

Baker Tilly	\$ 2,299.50	Monthly accounting fee
HML	\$ 40.00	Monthly lake e-coli test
Northern IN Wildlife	\$ 300.00	Monthly trapper fee
Antibus	\$ 358.00	Scales calibration
ADT	\$ 1,023.84	Annual plant security cameras
McGrath's Heating & Air	\$ 21,499.21	Generators & labor for liftstations 'E', 'F', 'G'
BL Anderson	\$ 816.00	Calibrated plant flow meters
Aquatic Control	\$ 1,216.25	Annual tier 2 weed treatment
McGrath's Heating & Air	\$ 613.21	Annual furnace maintenance-plant

*\$100 for Director Long for director pay for 1 meeting

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the September 8, 2025 minutes, Director Broadstreet seconded. Motion carried.

4305 E CR 210—Plant Manager Jordan stated that the homeowner located at 4305 E CR 210 put in a separate line for the garage with facilities in the spring of 2025. The hookup fee was paid, and the monthly fee is being paid. When the work was being done in spring the homeowner requested to hook to the main in the fall when the water table would be lower. After reviewing, the request was granted. Plant Manager Jordan reached out to the homeowner to see when the job would be completed, and the homeowner stated that he was not going to hook to the main. After some discussion, Vice Chairman Collura made a motion to that the homeowner would need to connect to the main in accordance with the BLCD Ordinance and had 15 days to do so, Director Blais seconded. Motion carried. Attorney Bartholomew stated that he would construct a letter to send to the homeowner.

Plant Manager's Report—Plant Manager Jordan reported that there was 3.04 inches of precipitation for August and the lake pump pumped 29.0 million gallons into the lake. Plant Manager Jordan presented the Board with a quote from J & K Excavating to install a gravity system for the three homes on 450 S for \$29,750.00 for parts and labor. After some discussion, Vice Chairman Collura made a motion to approve the move forward with the gravity system for the quote and for the company contingent on the it meeting our bid process, Director Blais seconded. Motion carried. Attorney Bartholomew stated that he would construct a letter to send to the homeowners.

District Office Coordinator's Comments—Nothing additional.

Attorney's Comments— Nothing additional.

Comments from the Board— Director Broadstreet stated that Aquatic Control had been out last week to treat the weeds in the lake.

Comments from the Audience— Nothing additional.

Adjournment-- Vice Chairman Collura made a motion to adjourn the meeting, Director Broadstreet seconded. Motion carried. The next meeting will be on October 13, 2025 at 6:00 p.m. CST at the BLPOA building.