



Bass Lake Conservancy District Meeting October 13, 2025

AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Plant Manager's Report
 - 4305 E. CR 210
 - 450 S. Project
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello Director Melissa Long
Vice Chairman Larry Collura Plant Manager Tom Jordan
Director Jerry Broadstreet Office Coordinator Tabitha Dillner
Director Russ Blais Attorney Christian Bartholomew

ABSENT:

Minutes – The reading of the minutes from the meeting was waived and Vice Chairman Collura made a motion to approve the minutes from the September 9, 2025 meeting, Director Broadstreet seconded. Motion carried.

Financials– Chairman Gene Novello presented the September's financial report. The fund balances exceed the minimum reserve requirements by \$2,852,559 and the total receipts have exceeded the total expenditures to date by \$74,148. Unmetered collections are over budget by \$23,012. Total operating expenditures are under budget by \$5,136. Vice Chairman Collura made a motion to approve the financial report from September 2025, Director Broadstreet seconded. Motion carried.

NIPSCO	\$ 234.42	Monthly plant
NIPSCO	\$ 1,106.04	Monthly lift stations
NIPSCO	\$ 2,016.12	Monthly lake pump
NIPSCO	\$ 67.71	Monthly 'M' liftstation generator
Brightspeed	\$ 11.88	Monthly phone fee
HWC	\$ 178.98	Monthly computer fee
HWC	\$ 112.50	Fixed computer issue
TwoBar Media	\$ 129.00	Monthly website fee
PrimePay *	\$ 5,891.69	Bi-weekly payroll – 8/30/2025 – 9/12/2025
PrimePay	\$ 5,915.88	Bi-weekly payroll – 9/13/2025 – 9/26/2025
PrimePay Invoice	\$ 260.74	Monthly service charge
Indiana 811	\$ 47.50	Monthly locates

Everwise	\$ 1,095.14	Monthly credit card
Everwise	\$ 131.80	Monthly bank fee
Baker Tilly	\$ 2,190.00	Monthly accounting fee-august
Baker Tilly	\$ 2,190.00	Monthly accounting fee-september
BCC	\$ 2,655.00	Monthly attorney fee-july & august
HML	\$ 45.00	Monthly lake e-coli test
Northern IN Wildlife	\$ 375.00	Monthly trapper fee
JPR	\$ 735.00	On call survey service fee
Smith Farm Store	\$ 57.13	Plant supplies
Flow Tech	\$ 2,239.12	Lakewinds liftstation repair
Flow Tech	\$ 490.00	Pulled pump 1 at liftstation 'F'
Flow Tech	\$ 2,833.04	Repaired pump 1 at liftstation 'F'
Aquatic Control	\$ 1,800.00	Tier 2 weed treatment--\$360 grant reimbursed

*\$100 for Director Long for director pay for 1 meeting

Vice Chairman Collura made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the October 13, 2025 minutes, Director Blais seconded. Motion carried.

Aquatic Control—Aquatic Control representative, Melina Ryan, presented the Board with the 2025 Bass Lake Permit Summary.

Plant Manager's Report—Plant Manager Jordan reported that there was 2.19 inches of precipitation for September and the lake pump pumped 31.0 million gallons into the lake. Plant Manager Jordan discussed with the Board the 450 S project of adding an additional 400 feet of sewer line. After some discussion, the Board requested that Attorney Bartholomew meet with Plant Manager Jordan to work on a check list of things that need to be done for the project to proceed. Plant Manager Jordan presented to the Board that the homeowner located at 4305 E. CR 210, Craig Anderson, was present at the meeting to request to not hookup his garage, that includes a bathroom, to its own separate line. After some discussion, Vice Chairman Collura made a motion to that per the Ordinances 96-1 and 24-01 that it is required to connect the garage to its own line. Director Blais seconded. Motion carried.

District Office Coordinator's Comments—Nothing additional.

Attorney's Comments— Nothing additional.

Comments from the Board— Nothing additional.

Comments from the Audience— Nothing additional.

Adjournment-- Director Blais made a motion to adjourn the meeting, Vice Chairman Collura seconded. Motion carried. The next meeting will be on November 10, 2025 at 6:00 p.m. CST at the BLPOA building.