



## Bass Lake Conservancy District Meeting November 10, 2025

### AGENDA:

- Pledge of Allegiance
- Roll Call
- Minutes
- Financial Report
- Bills
- Plant Manager's Report
- Comments from Attorney
- Comments from Office Coordinator
- Comments from the Board
- Questions or Comments from the Audience

Chairman Gene Novello called the meeting to order at 6:00 p.m.

PRESENT: Chairman Gene Novello  
Vice Chairman Larry Collura...via phone  
Director Jerry Broadstreet  
Director Russ Blais

Director Melissa Long  
Plant Manager Tom Jordan  
Office Coordinator Tabitha Dillner  
Attorney Christian Bartholomew...via phone

ABSENT:

**Minutes** – The reading of the minutes from the meeting was waived and Director Broadstreet made a motion to approve the minutes from the October 13, 2025 meeting, Director Long seconded. Motion carried.

**Financials**– Chairman Gene Novello presented the October's financial report. The fund balances exceed the minimum reserve requirements by \$2,859,704 and the total receipts have exceeded the total expenditures to date by \$77,559. Unmetered collections are over budget by \$23,130. Total operating expenditures are under budget by \$3,128. The CD is \$2,066,281.18. Director Blais made a motion to approve the financial report from October 2025, Director Broadstreet seconded. Motion carried.

NIPSCO	\$ 161.50	Monthly plant
NIPSCO	\$ 968.51	Monthly lift stations
NIPSCO	\$ 2,055.31	Monthly lake pump
NIPSCO	\$ 72.41	Monthly 'E' liftstation generator
NIPSCO	\$ 71.69	Monthly 'G' liftstation generator
Brightspeed	\$ 306.74	Monthly phone fee
HWC	\$ 178.98	Monthly computer fee
TwoBar Media	\$ 1,640.00	Annual website fee
PrimePay	\$ 5,915.88	Bi-weekly payroll – 9/27/2025 – 10/10/2025
PrimePay*	\$ 6,064.89	Bi-weekly payroll – 10/11/2025 – 10/24/2025
PrimePay Invoice	\$ 260.74	Monthly service charge
Indiana 811	\$ 36.10	Monthly locates
Everwise	\$ 1,666.04	Monthly credit card

Everwise	\$	132.55	Monthly bank fee-september
Everwise	\$	132.40	Monthly bank fee-october
Northern IN Wildlife	\$	150.00	Monthly trapper fee
J&K Excavating	\$	300.00	Landscaping stone

\*\$100 for Director Long for director pay for 1 meeting

Director Broadstreet made a motion to approve the bills as presented noting each payee, the dollar amounts, and purpose were read into the November 10, 2025 minutes, Director Long seconded. Motion carried.

**Plant Manager's Report**—Plant Manager Jordan reported that there was 2.13 inches of precipitation for October and the lake pump pumped 31.0 million gallons into the lake. Plant Manager Jordan stated that the generators for liftstations 'E', 'F', and 'G' are installed and running. Plant Manager Jordan presented to the Board a quote from John Deer for a 2025 compact utility tractor for a total of \$13,834.00. This total price is \$25,484.00 for the 2025 tractor minus the trade in of the 2014 tractor of \$11,650.00. Director Broadstreet made a motion to approve the purchase. Director Long seconded. Motion carried. Plant Manager Jordan presented to the Board the contract from JPR Engineering for the 450 S project of adding an additional 400 feet of sewer line. After some discussion, Director Blais made a motion to accept the quote. Director Broadstreet seconded. Motion carried. Plant Manager Jordan stated that the lake pump went down Thursday but it was fixed immediately and running smoothly.

**District Office Coordinator's Comments**—Office Coordinator Dillner stated that 25 liens were filed in October for a total of \$4,243.43.

**Attorney's Comments**— Attorney Bartholomew stated that he would report at the next meeting about the property located at 4305 E CR 210.

**Comments from the Board**— Director Long asked what the boundaries of the BLCD were and it was explained and stating there was a map for reference.

**Comments from the Audience**— Homeowner Mary Topelian verbalized concern about the new data center that may come to Starke County and its proximity to the lake. Director Blais stated that he would attend the County meetings to keep up with the information.

**Adjournment**-- Director Broadstreet made a motion to adjourn the meeting, Director Blais seconded. Motion carried. The next meeting will be on December 8, 2025 at 6:00 p.m. CST at the BLPOA building.