BASS LAKE CONSERVANCY DISTRICT MEETING August 18, 2014

PRESENT: President Gene Novello Vice President Joe Ippolito Director Jerry Broadstreet Director Larry Collura Director Ray Mix Office Manager Patti Bush Attorney Ethan Lowe Office Assistant Mariann Gappa Plant Manager Tom Jordan Engineer Lee Nagai (left at 6:15)

ABSENT: CPA Firm, Umbaugh and Associates; Jeff Rowe - not in attendance, however not required to attend.

President Novello called the meeting to order at 6:00 P.M., followed by the Pledge of Allegiance.

Vice President Ippolito resigned as Vice President as he has taken an offer on his home. President Novello asked Attorney Lowe the correct procedure. Attorney Lowe advised that a motion be made to replace Vice President Ippolito. Vice President Ippolito made a motion for Director Collura to be Vice President, Director Ray Mix seconded the motion. There were no other nominations from the floor. Motion carried. Vice President Collura made a motion to put his name in as a signature for the checking account, Director Ippolito seconded. Motion carried.

Director Mix addressed Engineer Nagai about the issue concerning erosion control on the Forced Main. Director Mix asked for a plan to include clearing the rest of the easement and present it to us with an estimated cost so we can budget it. Engineer Nagai asked if they wanted to do it this fall and Director Mix stated it would depend on the cost and the size of the project. Engineer Nagai will talk to contractors to see what is required and then present it to the board. Engineer Nagai also stated he met with the Drain Board and there is no assessment on the property and that isn't likely to happen. The Drain Board will let the BLCD use their easement and they will let the property owners know once the district is ready to act. Engineer Nagai also asked Attorney Lowe to pull out the original force main easement documents so we know what we have. Engineer Nagai said he would have it at the next meeting. President Novello asked that the report be ready a week before the meeting so the directors could study it.

Engineer Nagai asked if the meeting was going to be on the third Monday of the month. He was told it would be, but he would be first on the agenda as he has another meeting on this night.

Director Ray Mix said he and Director Broadstreet were at a training seminar and discussed what might happen if a natural disaster occurred at Bass Lake. He then introduced InWarn representative Adam Watts who gave a history and program of what InWarn can do in case of disasters. Mr. Watts handed out brochures explaining InWarn and stated that membership is free. Director Mix asked that the attorney look over the agreement before the district makes any decision and the discussion be tabled until the attorney approves it. Manager Jordan will be talking to some of the local contacts.

Nathan Long from Aquatic Control reported on the invasive vegetation control and Milfoil weed at Bass Lake. He stated that BLCD has lake and river enhancement funding this year to take care of invasive species. One requirement of this funding is that a public meeting be held once a year so he is fulfilling that requirement. He handed out brochures and a survey that needed to be completed when he finished his report. He gave a report on the current conditions at Bass Lake and what will need to be done in 2015. A permit meeting is Oct. 16.

President Novello asked if there were any questions about last month's meeting minutes. There weren't any so President Novello waived the reading of the minutes, Director Ippolito approved and Director Collura seconded. Motion carried.

President Novello reported the district had \$1,831,448.03. The operating receipts now exceeded budget and the operating expenses are under budget. The bond will be paid off on 7/1/2017. A decision will have to be made then about monthly payments. Director Mix made a motion to approve the report and Director Collura seconded it. Motion carried.

Bills to be paid:

Key Bank	\$462.82 (Master Card July)
Umbaugh & Assoc.	\$2075.00 (July)
NIPSCO	\$1506.60 (bldg.pump)
NIPSCO	\$1431.63 (water pump)
NIPSCO	\$511.53 (lift stations)
Century Link	\$45.72
Century Link	\$212.50
Prime Pay	\$3771.25 (payroll 7/11/14)
Prime Pay	\$3771.25 (payroll 7/25/14)
Prime Pay	\$84.76 (July services)
NAPA	\$43.94 (UPS)
TCU	\$40.25 (ACH network access & entry fee)
Patti Bush	\$42.69 (lien, postage, pst. board) reimbursement
HML, Inc.	\$25.00 (7/9/14)
HML, Inc.	\$30.00 (7/16/14)
HML, Inc.	\$30.00 (7/23/14)
HML, Inc.	\$30.00 (7/30/14)
HML, Inc.	\$30.00 (8/6/14)
Larry Collura	\$300.00
Raymond Mix	\$400.00
BBC Pump	\$1500.15
Npes	\$2220.00
ADT	\$812.96
Indiana 811	\$65.70
Express	\$125.00 (Drug and Background)
GIS	\$300.00 (Bond)
Smith Farm Store	\$86.85
Goetz Irrigation	\$307.24 (Repair Lightning Damage)
Gasvoda	\$2876.40 (Repair)
D.S.&S.	\$400.00
Aquatic Control	\$337.50 (Milfoil)
Aquatic Control	\$1207.50 (Native Vegetation)
Shriner's Club	\$40.00

Director Collura made a motion to approve the bills and Director Mix seconded it. Motion carried.

BOARD BUSINESS

- A. Port a potty permits Office Manager Bush stated Boa Shores asked for a 30 day extension on the Port-a-Potty permit. Motion made by Director Ippolito to extend for another 30 days, seconded by Director Mix. Motion carried
- B. Lift Station J Attorney Lowe stated there is nothing new on lift station J.
- C. Computer Update Director Collura stated Mark Dillner was unable to attend the meeting so he asked to table the discussion at this time.
- D. Payment Agreement-Director Mix presented a payment agreement form to help people who fall behind on their payments prior to placing a lien on their property. He asked the attorney to look at it and report the feasibility of using it.
- E. Change Meetings-Attorney Lowe stated that the third Monday of the month would be better for him. It was also discussed that this would be better for Umbaugh doing the financial report. Director Collura made a motion to change the meeting day to the third Monday of the month and Director Mix seconded. Motion carried.
- F. Furnace Estimate-Director Ippolito received an estimate from McGrath for adding a new furnace to the office portion of the building. This would save money in the long run as the whole building would not have to be heated or cooled to meet the office needs. It was questioned if we needed a second estimate. Attorney Lowe said a second estimate was not needed. Director Ippolito made a motion to proceed with the estimate and Director Collura seconded. Motion carried.
- G. Office Manager Bush reported a proposal from Aquatic Control for spraying the weeds in the lagoon. This will be done by Aquatic Control this year and Director Broadstreet and Tom Jordan next year. A motion was made by Director Ippolito to approve Aquatic Control's proposal and seconded by Director Mix. Motion carried.

MAINTENANCE REPORT

- Plant Manager Tom Jordan's report showed 1.61 inches of rain in July.
- Plant Manager Jordan reported that a bill from D.S.&S. for \$400 was for bypassing at the main Lift Station. Manager Jordan stated that he would like to do the pumps more than once a year. The cost of a new pump would be about \$7000. After discussion, it was decided to do it at Manager Jordan' discretion.
- Manager Jordan stated the Gasvoda bill for repair for to a VFD (electronic unit) would be \$2876.40. A new unit would be \$4100. Manager Jordan would like to replace it with a new one if it goes down again and use the old one for backup.
- Manager Jordan also presented the asset list which may need to be updated with current prices.

COMMENTS FROM THE ATTORNEY

None

COMMENTS FROM OFFICE MANAGER/ASSISTANT

• Office Manager Bush reported grant money paid for 80% of the weed spray in June. This came to \$585. The bill being turned in now will also be paid for with grant money but only on Milfoil.

COMMENTS FROM THE BOARD

Director Ippolito questioned where the irrigation tire bill was because it was not presented. Director Broadstreet stated they are just starting to cut mint so this will be taken care of later.

Director Collura received a referral about a woman in District 4 who was concerned about removing weeds out of the water. She thought it was only 25 square feet but is actually 625 square feet.

COMMENTS FROM AUDIENCE

None

ADJOURNMENT

Director Ippolito made a motion to adjourn, Director Broadstreet seconded. Motion carried.

Next meeting—Sept.15, 2014 6:00p.m Minutes prepared by Office Assistant Mariann Gappa