BASS LAKE CONSERVANCY DISTRICT MEETING OCTOBER 20, 2014

PRESENT: President Gene Novello Director Jerry Broadstreet Director Ray Mix Attorney Ethan Lowe Vice President Larry Collura Office Assistant Mariann Gappa Engineer Lee Nagai Plant Manager Tom Jordan

ABSENT: Office Manager Patti Bush CPA Firm, Umbaugh and Associates; Jeff Rowe-not in attendance, however not required to attend.

President Novello called the meeting to order at 6:00 P.M., followed by the Pledge of Allegiance.

President Novello stated that there was only one candidate for the position of Director at Large and the board members had reviewed his qualifications. Vice President Larry Collura nominated Russell Blais to serve the remainder of the first year of a 4 year term vacated by Joe Ippolito. Director Mix seconded and the motion carried. Attorney Lowe stated Director Blais would have to file a nomination in July to cover the rest of the remaining 3 years for that position. Attorney Lowe administered the oath of office to Director Blais.

Engineer Nagai asked for directions on how the drainage should be bid. Director Mix said he had been by the ditch and someone had dredged it and left a mess. Engineer Nagai stated it would be a good idea to meet with the landowners or send a letter reminding them that there is a utility there to avoid damage to the structure. Director Mix wants the project to be bid as a line item bid. Engineer Nagai felt it should be bid as a lump sum bid. He stated the board would probably save a substantial sum of money with a lump sum bid. Attorney Lowe stated from a legal perspective that a line item bid could end up in a dispute. He stated that with a line item bid the board could be asking for trouble. After much discussion Attorney Lowe suggested a motion be made to authorize him and Engineer Nagai to work together to secure some bids for the project. President Novello made the motion and Director Broadstreet seconded. Motion carried, 4 in favor and 1 opposed.

Plant Manager Jordan referred to the information he had given all the Directors concerning a private sewer line at Riviera Court that the Buchtas had put in 1999 or before. Plant Manager Jordan did not realize this line existed as it is not on any of our maps. He asked if the board members wanted to leave it private because it isn't going into the manholes he pointed out, but instead goes into a manhole on 210. He found the permits and everything is legal. The homeowners all pay sewer bills. Attorney Lowe stated that the board would need the cooperation of all 5 property owners to legally accept ownership of the sewer line. A written document would be necessary. Director Mix questioned who would be responsible to bring the line up to code. Attorney Lowe questioned the cost of installing 2 manholes and Engineer Nagai stated probably \$3000.00 each. Attorney Lowe felt that more information was necessary before something damaging happened. Plant Manager Jordan said he would try to obtain as much information as he could.

President Novello asked if there were any questions about last month's meeting minutes. There weren't, so President Novello waived the reading of the minutes, Vice President Collura approved and Director Broadstreet seconded. Motion carried.

President Novello reported the district had \$1,890,669.37. The operating receipts exceeded budget and the district is almost \$20,000 over in disbursements and \$19,000 short in other receipts. There is a decrease in cash of almost \$33,000. Director Mix made a motion to approve the financials and Vice President Collura seconded. Motion carried.

Bills to be paid:

Key Bank	\$724.70(Master Card) September
Umbaugh & Associates	\$1585.00(September)
NIPSCO	\$150.00(bldg. pump)
NIPSCO	\$489.81(water pump)
NIPSCO	\$1713.96(lift stations)
Century Link	\$45.71
Century Link	\$154.57
Patti Bush	\$6.07(Postage Reimbursement)
HML, Inc	\$30.00(9/11/14)
HML, Inc.	\$30.00(9/19/14)
Pilot News	\$23.98(Advertising for Directorship)
USA BlueBook	\$277.86(Flags & Paint)
Prime Pay	\$149.07(Sept. Services)
Prime Pay	\$4385.51(Payroll 9/5/14)
Prime Pay	\$764.75(Payroll 9/9/14/Larry & Ray)
Prime Pay	\$4396.15(Payroll 9/19/14
Crosspoint	\$252.25(Repair Generator)
McGrath	\$2993.03(Heat Pump for Office)
Smith Farm Store	\$49.53
NAPA	\$33.70(UPS & Parts)
TCU	\$40.10
Cincinnati Insurance Co.	\$323.00(Workman's Comp)
Npes	\$1450.00(Aug. & Sept.)
Starke County Co-op	\$418.99(Propane)
Quill	\$218.96(office Supplies)
Element	\$104.00(Testing)
Starke Co. Recorder's Office	\$407.00(Liens)
D.S.&S.	\$3600.00(Pumped & Cleaned Lift Stations—16)

Vice President Collura made a motion to approve the bills and Director Mix seconded. Motion carried.

Attorney Lowe stated that a mediation meeting for Lift station J is scheduled for Dec. 16th.

Vice President Collura was contacted by Mark Dillner and due to a promotion at his work, he no longer is able to do the install and maintenance that is necessary to facilitate a new system, but he can act in an advisory position. Vice President Collura stated he needs a little more time to research the possibilities and would report to the other Directors by e-mail. The subject was tabled until next month's meeting. Director Mix has come across a USDA website with grants available for waste water operators systems such as BLCD. President Novello will ask Office Manager Bush to research this when she returns from her vacation.

Tom Jordan's Report: A faulty fuel gauge for the generator has been repaired. Pump has been off since Sept. 10th and the water is coming over the dam. Director Broadstreet cut weeds after a complaint that the water was not going over the dam because of the weeds. Rainfall was 4.6 inches in Sept. bringing the yearly total to 32.48. The annual rate is 37.03 and the October rate is 4 inches so far bringing this year's total to 36.51. Director Mix and Plant Manager Jordan discussed the cleaning of the lines and obtaining the necessary water. The water was obtained from the Bass Lake Fire Department previously. Plant Manager Jordan explained that he had to work on a week-end to answer a complaint from a homeowner.

Attorney Comments---None

Office Managers Comments:

- 1. The insurance premium for Workman's Comp has been increased. A check was sent for \$323.00 on October 15. The Liability premium was decreased and a check for \$541.00 was received and deposited on October 6.
- 2. In-Warn—Checked with Andy at GIS and no problem with this.
- 3. Received the cost of replacing irrigation system from Goetz. New cost is \$85,000 and current insurance is only \$28,000. Coverage was increased at a cost of \$400.
- 4. Talked with Umbaugh about outstanding check with Starke County Abstract. Umbaugh will void this check and put amount back into funds.
- 5. Homeowner sold property owing \$222.93. Realtor was not involved. BLCD office was not notified. New owners have been billed for 3 months. Attorney Lowe stated that the board could go to small claims court or write it off as a bad debt.
- 6. 37 liens filed on October 9th for a total of \$8865.14

The board decided not to pursue the previous homeowners debt of \$222.93.

President Novello felt that the increase in insurance should be a board decision.

The board welcomed new Director Blais.

The meeting was adjourned at 7:00. The next meeting is November 17, 2014 at 6:00 p.m. at the BLPOA building.

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