BASS LAKE CONSERVANCY DISTRICT MEETING September 15, 2014

PRESENT: President Gene Novello Director Jerry Broadstreet Director Ray Mix Attorney Ethan Lowe Office Manager Patti Bush Office Assistant Mariann Gappa Engineer Lee Nagai Plant Manager Tom Jordan

ABSENT: Vice President Larry Collura CPA Firm, Umbaugh and Associates; Jeff Rowe-not in attendance, however not required to attend.

President Novello called the meeting to order at 6:00 P.M., followed by the Pledge of Allegiance.

Director Mix commented on the wording in the minutes about the use of a payment plan. It was suggested the wording be changed to "prior to" instead of "as an alternative to" placing a lien on property. Director Mix made a motion to waive the reading of the minutes, Director Broadstreet seconded. Motion carried. Director Mix made a motion to approve the minutes with the change. Director Broadstreet seconded. Motion carried.

President Novello reviewed the financial report with a total of all accounts being \$1,868,871.66. The operating receipts now exceeded budget and the operating expenses are under budget. Director Mix made a motion to approve the report and Director Broadstreet seconded. Motion carried.

Bills to be paid:

Key Bank	\$579.26(Master Card) August
Umbaugh & Associates	\$1542.87(August)
NIPSCO	\$146.99(bldg. pump)
NIPSCO	\$430.86(water pump)
NIPSCO	\$1621.22(lift stations)
Century Link	\$45.71
Century Link	\$123.22
Prime Pay	\$3771.25(payroll 8/8/14)
Prime Pay	\$4378.41(payroll 8/22/14)
Prime Pay	\$96.70(August Services)
HML, Inc.	\$30.00(8/14/14)
HML, Inc.	\$30.00(8/22/14)
HML, Inc.	\$30.00(8/28/14)
HML, Inc.	\$30.00(9/4/14)
Goetz Irrigation	\$1480.75(Install Barricades)
Goetz Irrigation	\$8060.23(Repair Irrigation System)
Goetz Irrigation	\$8400.00(Change Tires)
Aquatic Control	\$3253.00(Lake Treatment)
Webb Printing	\$139.10(Envelopes)
Blachly, Tabor, Bozik, & Hartman	\$9167.48(Legal Fees-Feb. thru July 2014)

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TCU	\$40.70(ACH network access & entry fees)
NAPA	\$12.14(ups chg.)
Smith Farm Store	\$172.74(Concrete Mix, Marking Paint)
Electrical Installations	\$342.85(Electrical Repair in Building)
Antibus	\$180.00(Labor & Inspections)
Element Materials Technology	\$65.00(Testing)
Joe Ippolito	\$200.00
Wayne's Lube	\$59.95(Oil Change)
Boyce Forms	\$299.33

Director Mix questioned 2 Goetz bills, one for \$8,060.23 to repair the irrigation system and one for \$1480.75 for the installation of barricades without approval by the Board. Director Broadstreet explained that this was discussed at a prior meeting, but the amount of repair costs was not known at that time and it as a necessary repair project. President Novello stated that the Wappell Farms are paying a higher rent than the previous farmers and Director Broadstreet mentioned that the Wappells cleaned the ditchbank and fixed the drainage at their own expense. Director Mix still thought he should be notified of the cost prior to the meeting. President Novello and Director Broadstreet explained to the audience about the farmland that the Conservancy District owns. Director Broadstreet made a motion to approve the bills. Director Mix seconded. Motion carried.

President Novello reported that the At-Large Directorship has been vacated by Joe Ippolito. President Novello also stated that the Board can appoint someone to fill this position until July 2015. Attorney Lowe stated that the decision can be made at a public meeting. President Novello would like anyone interested in the position to submit a resume, or writeup, or point of interest by October13, 2014. Office Manager Bush stated she can post the position on the website and in the paper.

Engineer Nagai presented plat maps of the project where the erosion occurred this spring. He stated that he and Plant Manager Jordan had walked the area and he had other potential bidders walk the area to get a cost estimate. Engineer Nagai said this would be a good winter project for a contractor. He suggested the project be awarded in the next month or two. Engineer Nagai estimated the project would be between \$30,000 and \$40,000. Engineer Nagai felt that there would be good competitive bids if the project was put out to bid soon and he suggested the whole project be bid as a lump sum. Director Mix disagreed and said all phases should be bid separately. Attorney Lowe stated ad decision will have to be made on how the bids will go out by the next meeting—lump sum or separate bids. After much discussion Director Mix requested it to be tabled until the October meeting when Director Collura and a new Board member is appointed and the maintenance plan in presented. Director Mix then stated next week he has 2 people coming out to look at the system for jetting and televising and would like to roll all of this into our 5 year plan. Office Manager Bush stated that as of the minutes of March 1996 meeting, 3 of the 4 easements had been obtained. President Novello didn't think we needed to worry about the easements. Engineer Nagai stated he had already talked to Attorney Lowe about checking on these easements. Director Mix asked Attorney Lowe to work with Engineer Nagai to make sure all the easements are in order. Director Mix again brought up the subject of dividing the bids into separate projects instead of just one project. Director Broadstreet thought one contractor should have the bid and then he could subcontract it on his own. President Novello agreed. Engineer Nagai suggested the contractors would have to meet on the project site before putting in a bid. Attorney Lowe said someone would not show up and put in a low bid which could cause problems. Engineer Nagai will get a preliminary set of specs and e-mail it to everyone. Engineer Nagai then introduced his new business partner, Dave Timmons.

Attorney Lowe stated he will be reviewing the property owner's response on Lift Station J and then will be moving forward with the deposition process.

Attorney Lowe commented on the payment agreement that was presented at the August meeting. He stated that it would be an alternative to placing a lien on a delinquent property or filing a claim in Small Claims Court. If more than one name was on the property then both or all would have to sign for the payment agreement to be valid. Attorney Lowe advised that these agreements would be brought to the Board for approval every month and signed by the Board. Office Manager Bush asked if property owners who currently have verbal agreements with her concerning their delinquent bills would have to sign the agreement and then renege on their payments, then a lien could be placed on the property.

Office Manager gave the costs involved in software training by Keystone for Office Assistant Gappa. The cost would be approximately \$1,000. Director Mix felt that a professional trainer would be an asset in software training. Director Broadstreet stated it might be better to wait on the training until a new computer is available. After much discussion, Director Mix and Director Broadstreet agreed that professional training should be done and President Novello instructed Office Manager Bush to set up training with Keystone.

Other Business:

- In-Warn---Office Manager Bush checked with the insurance company and they want a copy of the agreement and a copy of what Attorney Lowe suggests and then they will check to see if their carrier will cover it. It was decided to table it.
- Pump----Attorney Lowe stated that he could not find any information dealing with the BLCD attaining ownership of the pump. A court order dated April 20, 1999 gave approval for the incorporation of the pump and weed control into the purpose of the BLCD. In that order, there is reference to the fact that the BLCD is permitted to maintain and operate the pump. Attorney Lowe stated that he felt since BLCD insures the pump and is responsible for maintain it, BLCD is the owner. It was decided by the Board to leave the pump off during this winter.
- Tom Jordan's Report: Davis is giving a quote to add to the asset list to replace the pump. Rain was over 7 inches in August and over 3 inches already this month. Systems are fine. No problems at this time. Discharging will be done at the end of October. Plant Manager Jordan stated that he thought the board should consider purchasing a VFD pump for the main lift station. A new one would cost about \$2400. The repair was \$2400 in July when the pump broke down. The pumps are about 10 years old and a back-up would be handy if needed as the repair is about a 6 week process. The North lagoon was sprayed a few weeks ago for weeds and it is in good condition. Plant Manager Jordan checked on the In-Warn program with Knox and they are not sure about it. Bremen and Winamac are in the program. It's up to the Board if they want to join it.

Attorney's Comments---None

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Office Manager's Comments---None

Board Members Comments---None

- Audience Comments---Russ Blais introduced himself and stated he wanted to be considered for the At-Large Directorship. George Diver also stated he would be applying for the position.
- Director Broadstreet made a motion to adjourn. Director Mix seconded. Meeting adjourned At 7:15. Next meeting October 20, 2014 at 6:00 p.m. at BLPOA building.