

**BASS LAKE CONSERVANCY
DISTRICT MEETING
MARCH 16, 2015**

PRESENT: President Gene Novello Vice President Larry Collura
Director Jerry Broadstreet Attorney Ethan Lowe
Engineer Lee Nagai Office Assistant Mariann Gappa

ABSENT: Director Ray Mix
Director Russ Blais
Plant Manager Tom Jordan
CPA Firm, Umbaugh & Associates Jeff Rowe (not required to attend)

President Novello called the meeting to order at 6:00 P.M., followed by the Pledge of Allegiance.

Engineer Lee Nagai stated he had talked to the contractor about the Marks/Craigmile Ditch Bank Restoration Project and he plans to have everything done by the April meeting. Engineer Nagai will also have some recommendations about posting information for the neighboring landowners. Director Broadstreet stated he and Plant Manager Jordan had walked the ditch bank and it looked good.

Vice President Collura made a motion to accept the minutes from the Executive Session held on Feb. 6, 2015 and Director Broadstreet seconded. Motion carried. Vice President Collura made a motion to accept the minutes from the Feb. 16, 2015 meeting with the explanation of the legal fees and Director Broadstreet seconded. Motion carried.

President Novello presented the financial report. The balance per books is \$1,699,318.62. On the comparison of the account balances with the minimal balance required, the district is in good shape. Adjustments to the 2015 budget include the reduction of employee wages and the one-time disbursement of \$159,000 out of legal services and into non-operating disbursements and put it down as an extraordinary item. The district is right on budget as far as receipts and disbursements are concerned. Vice President Collura made a motion to accept the budget and Director Broadstreet seconded. Motion carried. Vice President Collura made a motion to accept the financial report and Director Broadstreet seconded. Motion carried.

Bills to be paid:

Umbaugh & Associates	\$1665.00(February))
NIPSCO	\$166.96(bldg. pump)
NIPSCO	\$522.53(lift stations)
TCU	\$50.60(ACH network access & entry fees)
TCU	\$634.56(Credit Card)
Century Link	\$45.80
Century Link	\$185.41
Element	\$57.00(Testing-February)
Prime Pay	\$242.69(February Services)

Prime Pay	\$4503.97(2/20/2015)
Prime Pay	\$5001.34(3/6//2015)
The Pilot News Group	\$13.49(Annual Report Posted)
Mariann Gappa	\$380.10(Postage & Liens)
Webb Printing	\$130.00(Envelopes)
NAPA	\$12.60(UPS)
Smith Farm Store	\$472.74(Padlocks & Keys)
WTH Technology	\$400.00(Annual service fee-computer software)
Npes	\$1,545.00(Dec, Jan, Feb)
Starke Co. Co-op	\$569.13(Propane)
Larry Collura	\$400.00

Vice President made a motion to accept the bills for payment and Director Broadstreet seconded. Motion carried.

It was decided to table the User Fee discussion until next month. Neither Directors Blais and Mix and Plant Manager Jordan were at the meeting and they are the ones working on it.

Director Broadstreet reported on the Lare Update. The final notice from Lare will be received sometime in March. The cost to BLCD would be \$60,000. If granted, Lare will pay \$23,000. Lare won't pay for native weeds.

Director Broadstreet attended the Indiana Lakes Management Society seminar at Lake Wawasee in early March. He checked on grants available to BLCD and they are few and far between. All information received on grants will be sent to the BLCD office. BLCD is now a member of the Indiana Lakes Management Society. Director Broadstreet had an opportunity to talk with others and find out what neighboring lakes are doing. He now knows who to consult about lake problems and concerns. He also commented that BLCD has nothing to do with boat lifts left in the lake all winter.

Port-a-Potty request for Dorothy DeSalvo at 3780 S 625 E was approved.

Nothing new to report on grant applications at this time.

President Novello presented a draft-working copy of a proposed Five Year Plan for the District. An income and expense statement in spreadsheet form projecting income and expense for the District for seven years was presented. Assumptions utilized were briefly reviewed and President Novello noted that there were footnotes presented on the page attached to the spreadsheet showing more detail as to how some of the projections were arrived at. It was emphasized that this was only the first draft and needed review, but that it was a good start in determining the funds the district would need to run into the near future.

In additions to the spreadsheet, the narrative that was presented at an earlier meeting, which more or less was an Operating Protocol, was distributed in a retyped form. While the substance of the narrative did not change, it was retyped in Word format adding punctuation, paragraphs, page breaks, etc. President Novello reported that he had reviewed the document with Plant Manager Jordan and felt assured that all items on the protocol were being addressed in current

procedure. As with the Income and Expense spreadsheet, this document is a working draft and not a final.

The Board agreed to review both documents and continue discussions regarding the five year plan.

Plant Managers Jordan Report—Although Plant Manager Jordan was not at the meeting, he had supplied the Directors with a copy of his monthly report. Precipitation in February was 1.77 inches with a year-to-date total of 3.71 inches.

Attorney' Comments—The final paperwork for Lift Station J has been received and forwarded on to the appropriate authorities. Plant Manager's Jordan contract has been reviewed, but there are still some questions so that is tabled until the April meeting. Attorney Lowe will be gone for 1 week starting on Wed.

Office Assistant Comments—An application has been received from Crosspoint for direct billing or the work can be paid for by credit card. New office hours were suggested by Board members and it was decided to have the office open on Mon, Wed, and Fri from 9:00 to 12:00 in the morning.

The office will be closed on Wed. April 1, 2015 to have the floor stripped and sealed. If nothing is done soon, the floor will need to be replaced. The cost is \$150.00 and Plant Manager Jordan has arranged to have this done every year after the end of snow season. 34 liens were filed for a total of \$9589.40 due BLCD. One homeowners request for reducing the late fees on her account was discussed. Office Assistant Gappa will do more research on the homeowners account.

Board Comments—Vice President Collura stated he is monitoring e-mails to see how much activity is actually going on. He also asked Office Assistant Gappa to keep track of visitors to the office.

Audience Comments—Kathy Carrier asked about dredging. Director Broadstreet replied that some dredging is possible but homeowners have to have a state permit and it is very expensive.

Director Broadstreet made a motion to adjourn the meeting. Vice President Collura seconded. Motion carried.

The next meeting will be Monday, April 20, 2015 at 6:00 p.m. at the BLCD building.