

**BASS LAKE CONSERVANCY  
DISTRICT MEETING  
MAY 16, 2016**

PRESENT: President Gene Novello  
Director Jerry Broadstreet  
Director Dennis Kraftor  
Office Assistant Mariann Gappa  
Attorney Ethan Lowe  
Vice President Larry Collura  
Director Russ Blais  
Engineer Lee Nagai  
Plant Manager Tom Jordan

ABSENT: CPA Firm, Umbaugh & Associates Jeff Rowe (not required to attend)

President Gene Novello called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

The reading of the minutes was waived and Vice President Collura made a motion to approve the minutes from the April 18, 2016 meeting, Director Kraftor seconded. Motion carried.

President Novello presented the financial report. The fund balances exceed the minimum reserve requirements by \$982,360 and the receipts have exceeded expenditures by \$186,013. Operating receipts are under budget right now but that usually catches up later in the year. Overall, BLCD is ahead of the budget by \$4300 right now. The next principal and interest on the bond is due July 1, 2016 (June 25). Vice President Collura made a motion to approve the financial statement, Director Kraftor seconded. Motion carried

Bills to be paid:

NIPSCO	\$375.29 (Lift Stations)
NIPSCO	\$147.56 (Bldg. Pump)
NIPSCO	\$72.86(Pump)
Century Link	\$193.09
Century Link	\$48.76
Prime Pay	\$160.53 (April)
Prime Pay	\$3875.80 (4/29/2016)
Prime Pay	\$3445.07 (5/13/2016)
Umbaugh	\$1695.00 (April)
TCU	\$54.95 (April)
TCU	\$849.60 (Plant Manager Credit Card)
TCU	\$281.88 (Office Assistant Credit Card-Liens)
Smith's Farm Store	\$140.61 (Misc. Supplies)
NAPA	\$12.84 (UPS)
Apheus	\$180.00 (Computer Repair)
Apheus	\$539.99 (Carbonite Installation)
Element	\$150.00 (Testing)
Goetz Irrigation Services	\$1050.91 (Irrigation Repair)
Flow Technics	\$8917.29 (Plant Lift Station)
Flow Technics	\$676.00 (Labor)
Indiana 811	\$73.15 (Quarterly Ticket Fees)

Kevin's Carpet Cleaning	\$150.00 (Office Floor)
Gene Novello	\$400.00 (Meetings)
Evoqua	\$3177.35 (Bioxide)
Quill	\$79.99 (Dell)
Quill	\$36.49 (Canvas)
Quill	\$232.57 (Misc. Supplies)
Quill	\$69.99 (Office ups system)
HML	\$30.00 (Testing)
D.S.& S.	\$2250.00 ( 10 Lift Stations Cleaned)

Plant Manager Jordan explained the \$676.00 bill from Flow Technics was for work done on the Lakewinds Lift Station. Director Broadstreet asked about the bioxide purchase and was told that it is purchased once a year and stored in the big tank by J Lift Station. Director Kraftor asked about the Flow Technics for \$8917.29 and Plant Manager Jordan replied that it was for a new discharge pump at the plant lift station.

Director Blais made a motion to approve the bills as presented, Vice President Collura seconded. Motion carried.

**5 Year Plan**—Vice President Collura will post the new 5-Year plan spreadsheet on the website. He stated that it is subject to change.

**LARE Update** – Director Broadstreet stated that Aquatic Control was out last week to check on the weeds and no milfoil was spotted. They will be back in possibly 3 weeks to check again for milfoil. There are about 2 acres of phragmites that need to be taken care of and that should be taken care of in late June or early July. BLCD has to pay for phragmites eradication. Signs will be posted so people are aware of the spraying. President Novello stated that in earlier years the cost of spraying exceeded \$200,000. He proposed keeping a reserve of \$250,000 for future spraying in case the weeds got really bad again. Director Broadstreet stated that if sonar is needed to take care of the weeds, then BLCD will probably be paying \$200,000 again.

**Carbonite Installation**—Office Assistant Gappa explained that Apheus installed Carbonite on Wed. May 11 and she could not access TCU on Friday, May 13, to process the checks that had been received. After talking to both TCU and Apheus, it was decided that Apheus and TCU need to work together to solve the problem. Plant Manager Jordan mentioned that an anti-virus had also been installed and this may be causing the problem.

**Keystone**—Office Assistant Gappa stated that the Keystone contract is up for renewal in Sept. It was suggested earlier that Bill.com may be able to handle the billing. Vice President Collura asked that this be put on the July agenda to consider at that time.

**Tom Jordan's Report** – Plant Manager Jordan reported that ADT will be installing 4 new cameras as a cost of \$1296 with a monthly fee of \$75.24. This will enable him to check the plant and lagoons from his phone while at home on week-ends or vacations. The back-up time is 30 days for anything caught on the cameras.

**Fish Hatchery**—There is an estimate of 88,000 gallons annually that will be dispensed into the BLCD system. Engineer Nagai stated the strength of the concentration and how much flow are needed to determine the usage. Engineer Nagai doesn't think this will be an issue. Once the usage is determined, then a decision can be made on how much to charge the Hatchery monthly.

He suggested waiting until the hatchery is using BLCD and then testing to determine a proper rate. He did not recommend a flow meter. He stated it would be better to use a pump rating to determine the usage. For billing purposes, he proposed sending a monthly bill even though the discharge may only be a couple of times a year. It was decided that a tap-on fee would be charged.

The generator should be moved to J Lift Station by the end of the week and then Plant Manager Jordan will call the fence company to install the fence after the electricians are done.

The new lap top for Plant Manager Jordan is now being used and has Carbonite on it.

Davis is putting a new flow meter on the water pump. Another new pump is needed at the plant which would cost \$8900.00. Director Broadstreet made a motion to purchase a new pump, Vice President Collura seconded. Motion carried.

**Attorney's Comments**—Attorney Lowe stated the legal notices had been published for the upcoming election and the list of freeholders had been sent to the office. Petitions must be postmarked by May 31, 2016.

**Office Assistant's Comments** – Office Assistant Gappa reported there are several closings coming up on properties around the lake. There have not been any requests for nominating petitions.

**Comments from the Board**—Vice President Collura mentioned that he had posted the election notice on the website under Legal Notices. He spoke with David Nance and the money is back in the budget for the weir project. Bids will be opened later this month and it is almost certain that the funds will be allocated in the new budget year. If all goes as planned, then the project will start in August or September.

Director Kraftor asked about the depth measurement of the lake. Director Broadstreet replied that Aquatic Control had been here for 2 days already and they would be coming back soon to finish the project. Plant Manager Jordan asked how many maps would be presented and Director Broadstreet replied that 2 are provided and extras could be ordered at a charge.

**Comments from the Audience**—No audience present.

Engineer Nagai stated that the county highway department has retained his company to do a survey of the drainage issue at Woodland and Elm streets.

Director Kraftor asked about the gas line going across the culvert by the dam. Engineer Nagai said he would ask NIPSCO about it.

President Novello made a motion to adjourn the meeting, Director Blais seconded. Motion carried. The next meeting is at 6:00p.m. June 20, 2016 at the BLPOA building.